

COOPERSBURG BOROUGH COUNCIL

Regular Meeting Minutes

October 21, 2025

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, October 21st & was called to order by Council President Dowdle at 7:00 p.m.

OPENING CEREMONIES – Pledge of Allegiance recited.

All present were Mayor Hovis, Council Members Dietz, Dowdle, Ellenberger, Norman, Ritter, Yeager, Manager Paashaus, Solicitor Gross McGinley, McCarthy Engineering, Police Chief, Jr. Council Dowdle. Council Member Poot was absent.

AGENDA

A Motion was made by Dietz & seconded by Norman to approve the Agenda as written. **The Agenda was adopted by a vote of 6-0.**

PUBLIC COMMENT

- Philip Snyder, former contractor at 232 E Landis Street, stated his concerns about the owner's disregard for zoning rules regarding the oversized sign violation that is currently being appealed at Lehigh County Court, concern over leniency, & that he correctly measured the wall, but a larger sign was still ordered.
- Donna Wolfe, 235 E Oxford, requested an update to the sign violation at Main Street Financial. Wolfe stated that the owner is blatantly disregarding all rules and is retaliating with legal threats. Council was asked to continue to pursue corrections, including additional property maintenance issues. The Solicitor stated that any litigation strategy or concerns would only be discussed in an Executive Session.

CONSENT AGENDA

A Motion was made by Dietz & seconded by Norman to receive the Monthly Reports (Financial Statements, Council Information Report, Police Report/Vehicle Report, Fire Report, Engineer Report, Zoning/Building) & approve the previous meeting Minutes from September 16, 2025 & October 7, 2025. **Consent Agenda was approved by a vote of 6-0.**

ACTION ITEMS – None

REPORTS OF COMMITTEES

1. Infrastructure – Council Member Dietz following updates:
 - Public Works – Completing several projects, leaf collection, & CDL training.
 - Oxford Ridge – LCCD has moved forward with their Corrective Action. Past the deadline.
2. Public Safety – Mayor Hovis stated that the Halloween Parade went well, & the new police bike was in use.
3. Administration & Finance – A Motion was made by Ellenberger & seconded by Dietz to approve the First Reading of the 2026 Borough Budget. Ellenberger suggested raising the contribution to the Fire Company to what they requested (\$2,500.00 increase). There were no other discussions or questions. **The Motion passed by a vote of 5-1 (Ellenberger = Nay).**

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: Engineer No additional report.
3. Borough Manager: No additional report.
4. Jr. Council Member: No additional report

UNFINISHED BUSINESS

1. Main Street Financial Sign remains until resolved.

EXECUTIVE SESSION

Council entered Executive Session at 7:15 PM regarding pending litigation. Council returned to Regular Business at 8:03 PM, & no Action was taken.

NEW BUSINESS – None.

ADJOURNMENT

A Motion was made by Dietz & seconded by Norman to adjourn the meeting. The Meeting ended at 8:04 PM.