

COOPERSBURG BOROUGH COUNCIL

Regular Meeting Minutes

July 15, 2025

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, July 15th & was called to order by Council President Dowdle at 7:00 p.m.

OPENING CEREMONIES – Pledge of Allegiance recited.

All present were Mayor Hovis, Council Members Dietz, Dowdle, Ellenberger, Norman, Yeager, Manager Paashaus, Solicitor Gross McGinley, McCarthy Engineering. Council Members Poot, Ritter, & Police Chief were absent.

AGENDA

A Motion was made by Norman & seconded by Dietz to approve the Agenda as written. **The Agenda was adopted by a vote of 5-0.**

PUBLIC COMMENT – No Public Comment

BIRD TOWN PRESENTATION

Heidi Shiver gave a Bird Town presentation for Council (PowerPoint presentation included in meeting packet). There was further discussion regarding appreciation for birds, the program, & involvement. Shiver presented Council with a plaque and signs for the program.

CONSENT AGENDA

A Motion was made by Dietz & seconded by Norman to receive the Monthly Reports (Financial Statements, Council Information Report, Police Report/Vehicle Report, Fire Report, Engineer Report, Zoning/Building) & approve the previous meeting Minutes from May 20, 2025. Ellenberger requested the removal of the Financial Statements & Council Information. **The Consent Agenda without the Financial Statements & Council Information was approved by a vote of 5-0.**

ACTION ITEMS

1. A Motion was made by Norman & seconded by Dietz to approve the change of laundry service to the Public Works employees. Pending confirmation that the contract is expired, the change will remove Unifirst as the laundry service and pay each employee a \$550 annual stipend for uniforms, cleaning, and boots. There was further discussion regarding the cost savings, employees not using the current service, & uniform policy. **The Motion to change laundry service, subject to contract penalties, passed by a vote of 5-0.**
2. A Motion was made by Norman & seconded by Dietz to approve the Phase 9 TASA Reimbursement Agreement and signing authority. **Resolution 2025-8 passed by a vote of 5-0.**
3. A Motion was made by Dietz & seconded by Norman to approve the 10-year PennDot snow removal agreement. There was further discussion regarding the roadways, the value, & terminology. **Resolution 2025-9 passed by a vote of 5-0.**
4. A Motion was made by Norman & seconded by Dietz to approve the First Reading of Ordinance 2025-694 LAGUDA for \$321,101.88 loan with Lehigh County for the purchase of police & fire radios. **The Motion passed by a vote of 5-0.** The Second Reading will take place in August.
5. A Motion was made by Norman & seconded by Dietz to approve the First Reading of Ordinance 2025-695, a Tree Ordinance protecting Heritage Trees, creating defined terms, permit limits, and replacement plans. Ellenberger requested additional information regarding numerous definitions, rules, buffers & costs. There was further discussion regarding the size of a replacement tree or the fee. **The Motion passed by a vote of 4-1 (Ellenberger = Nay).** The Second Reading will take place in August.

REPORTS OF COMMITTEES

1. Infrastructure – Council Member Dietz & Norman gave the following updates:
 - Tree Ordinance – First Reading passed. Second Reading scheduled for August.
 - Developments – MSK, Oxford Ridge, Stone Harvest, & Ashford Preserve all progressing.
 - MS4 – Ongoing training, monitoring, & improvement by Public Works. Continuing to fix inlets.
 - 314 S 9th Street – No further updates from the owner.
 - Parks & Rec – Stone Park is being maintained, Community Center is working on HVAC quotes, & Liberty Trail Culvert had a grant application submitted for replacement. The YMCA & Living Memorial Park do not seem to be progressing forward.
 - Water – Pump Station project is moving forward, & Source Water Protection plan is underway.

- Comp Plan Update – Pennoni has started working on the update and meeting regularly.
- 2. Public Safety – Mayor Hovis expressed appreciation for the Public Works installation of the solar powered speed boards on Main Street and painting lines on Rt309. Hovis stated that the newest part-time officer is interested in being a bicycle officer.
- 3. Administration & Finance – No additional report.

REPORTS OF PROFESSIONAL ADVISORS

- 1. Solicitor: No additional report.
- 2. Engineer: Engineer No additional report.
- 3. Borough Manager: No additional report.

UNFINISHED BUSINESS

- 1. Council Member Ellenberger requested further information regarding the change in CD balance. This change was due to the purchase of Stone Park. Ellenberger stated that Ritter was listed as both “present” and “absent” on the Council Information Report. It was clarified that Ritter was absent at the Committee Meeting. A Motion was made by Ellenberger & seconded by Yeager to accept the Financial Reports & Council Information Report. **The Motion passed by a vote of 5-0.**

EXECUTIVE SESSION

Council entered Executive Session at 7:58 PM regarding pending litigation.
Council returned to Regular Business at 8:24 PM, & no Action was taken.

NEW BUSINESS

None.

ADJOURNMENT

A Motion was made by Norman & seconded by Dietz to adjourn the meeting. The Meeting ended at 8:26 PM.