

# COOPERSBURG BOROUGH COUNCIL

## Regular Meeting Minutes

March 19, 2024

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, March 19<sup>th</sup> & was called to order by Council President Dowdle at 7:00 p.m.

**OPENING CEREMONIES** – The Pledge of Allegiance was recited.

All present were Council Members Dowdle, Dietz, Ellenberger, Norman, Poot, Ritter, Yeager, Manager Paashaus, Solicitor Gross McGinley (arrived late), McCarthy Engineering, Jr. Council Bealer. The Police Chief & Mayor Hovis were absent.

### **AGENDA**

A Motion was made by Yeager & seconded by Dietz to approve the Agenda as written. **The Agenda was adopted by a vote of 7-0.**

### **REQUESTED SPEAKERS**

1. Hayden Rinde, AVP Southern Lehigh Chamber, was present to talk about the Chamber, its services, benefits, events, & business development. Rinde invited Council to the Coopersburg Farmers Market Ribbon Cutting on June 2<sup>nd</sup> at 10:30am & the Tree Lighting Event on November 30<sup>th</sup>.

**PUBLIC COMMENT** – No additional Public Comment.

### **CONSENT AGENDA**

A Motion was made by Ellenberger & seconded by Dietz to receive the Monthly Reports (Financial Statements, Council Information Report, Police Report, Engineer Report), & remove the previous meeting minutes from February 20, 2024, to be discussed at the end of the meeting. **The Consent Agenda without the previous meeting minutes was approved by a vote of 7-0.**

### **ACTION ITEMS**

1. A Motion was made by Poot & seconded by Dietz to approve Asphalt Maintenance Solutions to Oil & Chip Young Avenue, Young Circle, & S. 9<sup>th</sup> Street for a cost not to exceed \$35,200.00. There was further discussion regarding the process of Oil & Chipping & Fog Seal benefits. Council determined that further research needed to be done prior to adding the extra cost of Fog Seal. **The Motion passed by a vote of 7-0.**
2. A Motion was made by Norman & seconded by Dietz to approve the 501 Charles Street Revocable License Agreement. Manager Paashaus stated that additions were made to the draft, including the width of driveway improvement, length of driveway, stone only unless otherwise written approval, & that no vehicle can be parked in the Borough's right-of-way. **The Motion passed by a vote of 7-0.**
3. A Motion was made by Dietz & seconded by Norman to approve the DCNR grant application for the acquisition of 5050 Locust Valley Road, Stone Park. **Resolution 2024-4 passed by a vote of 7-0.**
4. A Motion was made by Yeager & seconded by Poot to approve the DCNR grant application for park rehabilitation & improvements to 5050 Locust Valley Road, Stone Park. **Resolution 2024-5 passed by a vote of 7-0.**
5. A Motion was made by Ellenberger & seconded by Norman to authorize the Manager to execute a settlement agreement with PennDot regarding the Milling & Paving of Main Street. **Resolution 2024-6 passed by a vote of 7-0.**
6. A Motion was made by Norman & seconded by Dietz to approve the Settlement Agreement & Release with PennDot for \$364,797.01 for the Milling & Paving of Main Street. There was further discussion regarding the settlement & clarifying that the Borough was the recipient. **The Motion passed by a vote of 7-0.**

### **REPORTS OF COMMITTEES**

1. Infrastructure – Council Member Dietz gave the following updates:
  - Ashford Reserve – Agreements are signed & plan to be recorded. A Pre-Construction meeting is scheduled for April 2, 2024.
  - Oxford Ridge – Plans are expected by the end of March.
  - MSK – Agreements have been signed & plans are getting ready for recording.
  - MS4 – Public Works is continuing to work on storm water upgrades, rebuilding inlets, & training.
  - Coopersburg Diner Sewer – An additional grease trap was installed, & the owner stated that the grease trap cleaning will take place every 2 weeks.
  - Water – Very few meters remain to be replaced.
  - Meadow Park / Plantings – Norman stated that the Lehigh Valley Greenways grant application was submitted, & the Public Works Department installed drainage improvements.
2. Public Safety –

- Council Member Ellenberger stated that he sent an email to PennDot regarding the drainage issue on Gun Club Road.
  - Council Member Yeager stated that he attended the Congress of Governments (COG) meeting. At the meeting, they discussed radio upgrades & costs. Jim Wabals, Fire Company VP, stated that the Fire Company applied for grant funding, but there was an issue with which style radios would be funded. There was further discussion regarding funding availability & the County's involvement.
3. Administration & Finance – Council V.P. Poot stated that the budget is tracking as anticipated.

**REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.
4. Jr. Council Member: No additional report.

**UNFINISHED BUSINESS** –

1. Oxford Ridge remains.
2. Non-smoking Ordinance Draft remains.
3. DROP Ordinance remains.
4. West Station Avenue curb issue has been resolved & will be removed from Unfinished Business
5. St. John's / Multi-use Community Center will remain. The congregation voted to donate the building to the Borough. They need to provide current leases, & Council will need to approve the donation agreement in the future.

**NEW BUSINESS** – None.

**ADJOURNMENT**

A Motion was made by Ritter & seconded by Dietz to adjourn the meeting. The Meeting ended at 7:38PM.