

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
June 20, 2023

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, June 20th & was called to order by Council President Poot at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

All present were Council Members Dietz, Dowdle, Ellenberger, Kane, Norman, Poot, Manager Paashaus, McCarthy Engineering, Solicitor Gross McGinley.

Council Member Thrapp & Jr. Council Bealer were absent.

AGENDA

A Motion was made by Ellenberger & seconded by Dietz to approve the Agenda as written. **The Agenda was adopted by a vote of 6-0.**

PUBLIC COMMENT

Seth Pellegrini & Jackie Farrell were present to request an update on Oxford Ridge. They both expressed frustration with the delay, drainage issues, grading, & the fact that no additional plan was submitted. At this time, the developer has not submitted an updated plan.

CONSENT AGENDA

A Motion was made by Dietz & seconded by Dowdle to receive the Monthly Reports (Financial Statements, Council Information Report, Police Report, Engineer Report, & Fire Report), & approve the previous meeting minutes from April 18, 2023. **The Consent Agenda was approved by a vote of 6-0.**

ACTION ITEMS

1. A Motion was made by Kane & seconded by Dowdle to approve the resignation of Tyler Pfaff, effective June 30, 2023. Kane, Dietz, & Norman will participate in the hiring committee to fill the open position. **The Motion was approved by a vote of 6-0.**
2. A Motion was made by Dietz & seconded by Dowdle to approve a funding application to the Keystone Communities Program in the amount of \$6,000.00 to fund the purchase of police equipment. **Resolution 2023-6 passed by a vote of 6-0.**

REPORTS OF COMMITTEES

1. Infrastructure –
 - a. A motion was made by Dietz & seconded by Dowdle to advertise a Request for Proposals, written by Ken Mohr, for a Comprehensive Plan Update, Subdivision & Land Development Update, & a Parks & Recreation Plan. There was discussion regarding the process, budget, timeframe, guidelines, & general support from Council Members. **The Motion passed by a vote of 6-0.**
Council Member Dietz gave an update on the following items:
 - b. Ashford Preserve – No additional update.
 - c. MSK – No additional update.
 - d. Stone Harvest – Still waiting on N.O.T. No additional update.
 - e. Oxford Ridge – Conservation District held a pre-app meeting with the developer, but no additional plan was submitted. Council continues to be concerned about drainage, peak discharge, & the overall stormwater system. Jay Musselman will be working on As-Build plans.
 - f. MS4 –Public Works will continue with ongoing education, public education, & document all cleanings of inlets or improvements.
 - g. Liberty Trail Culvert –No further update.
 - h. Water Authority – 100 Meters to replace.
 - i. Main Street – As of the meeting date, there were no updates from PennDot regarding a Mill/Pave Date.
2. Public Safety –Mayor Hovis stated that the Fire Company did not give a report, & the committee was continuing to finalize negotiations with the Police Contract.
3. Administration & Finance – No additional report.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.

UNFINISHED BUSINESS

NEW BUSINESS

1. July's Committee meeting falls on a holiday. Council Members determined that it would be cancelled, & committees could determine if they need to meet another time for discussion only. No other date was set.

ADJOURNMENT

A Motion was made by Ellenberger & seconded by Dowdle to adjourn. The meeting adjourned at 7:45 PM.