

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
March 21, 2023

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, March 21st & was called to order by Council President Poot at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

All present were Council Members Dietz, Ellenberger, Kane, Norman, Poot, Thrapp, Manager Paashaus, McCarthy Engineering, Solicitor Gross McGinley, Jr. Council Bealer.
Council Member Dowdle was absent.

AGENDA

A Motion was made by Thrapp & seconded by Norman to approve the Agenda as written. **The Agenda was adopted by a vote of 6-0.**

PUBLIC COMMENT

Steve Yeager, 73 E Station Avenue, stated that he was pursuing a write-in campaign for the upcoming primary in May. There are 3 Council seats available this election cycle.

CONSENT AGENDA

A Motion was made by Thrapp & seconded by Dietz to receive the Monthly Reports (Financial Statements, Council Information Report, Police Report, Engineer Report, & CCR Water Quality Report for 2022. Fire Report was not included), & approve the previous meeting minutes from February 21, 2023. **The Consent Agenda was approved by a vote of 6-0.**

ACTION ITEMS

1. A Motion was made by Thrapp & seconded by Norman to approve the updated Fee Schedule for the Borough. There was further discussion regarding the changes to Zoning/Building Permit Fees, summary of fees, and the garbage costs. Kane stated that the Admin/Finance Committee reviewed many options for the trash collection fee and recommended \$150.00 per quarter to cover the price of the contract. **Resolution 2023-3 passed by a vote of 6-0.**
2. A Motion was made by Thrapp & seconded by Dietz to approve sending a letter to all residents regarding the increase in garbage collection & a full explanation. Kane gave a summary of the letter and reasoning. Dietz expressed his appreciation for how well the letter was written. **The Motion passed by a unanimous vote.**
3. A Motion was made by Kane & seconded by Norman to approve the C2P2 Grant application for the proposed park acquisition & improvement of 5050 Locust Valley Road. The Manager gave a summary of the proposed park design, costs, and funding application. **Resolution 2023-4 passed by a vote of 6-0.**
4. A Motion was made by Thrapp & seconded by Dietz to approve the Manager as a signer for the TASA Reimbursement Agreement with PennDot. **Resolution 2023-5 passed by a vote of 6-0.**

REPORTS OF COMMITTEES

1. Infrastructure – Council Member Dietz gave an update on the following items:
 - a. Ashford Preserve – Updated plans were submitted. KCE issued a review letter. The Committee issued review comments, & the Water Authority Engineer will be issuing a review in the next few weeks.
 - b. Comcast – The underground work is complete. The aerial work is beginning, & several poles are being replaced by PPL.
 - c. MSK – No further update.
 - d. Stone Harvest – No further update.
 - e. Oxford Ridge – No further update.
 - f. MS4 – The DEP waiver was rescinded. The Public Works will continue with ongoing education, public education, & document all cleanings of inlets or improvements.
 - g. Liberty Trail Culvert – Safety fencing was installed. No further update.
 - h. Water Authority – 175 Meters to replace.

- i. Comp Plan – The CCPIC is continuing to finalize all the key goals for the Comp Plan Update.
2. Public Safety – Mayor Hovis stated that the Fire Company did not submit a report, the CBA with the Police was being worked on, & traffic has been impacted during UGI’s gas line replacement on Main Street.
3. Administration & Finance – Council Member Ellenberger gave a summary of a few budget line items, & the committee focused most of their recent efforts on the garbage contract costs.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.
4. Jr. Council: No additional report.

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT

A Motion was made by Thrapp & seconded by Norman to adjourn. The meeting adjourned at 7:33 PM.