

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**July 19, 2022**

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, July 19<sup>th</sup> & was called to order by Council President Poot at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited.

All present were Council Members Dietz, Dowdle, Ellenberger, Norman, Poot, Thrapp, Manager Paashaus, Engineer Bonenberger, Solicitor Ulrich. Mayor Hovis and Council Member Kane were absent.

**AGENDA**

A Motion was made by Thrapp & seconded by Dowdle to approve the Agenda as printed. **The Agenda was adopted by a vote of 6-0.**

**PUBLIC COMMENT**

A Scout was present to earn their Communications Merit Badge.

Seth Pellegrini requested an update regarding the stormwater at Oxford Ridge. There was further discussion regarding pump outs of the rain gardens, treatment for mosquitos, inspections, & LCCD visiting the site to inspect. Tuskes is working on a modification plan, but no plan has been submitted to date.

**CONSENT AGENDA**

A Motion was made by Thrapp & seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information, Police Report, No Fire Report included), & approve the previous meeting minutes from May 17, 2022 (June Meeting was cancelled). **The Consent Agenda was approved by a vote of 6-0.**

**ACTION ITEMS**

1. A Motion was made by Thrapp & seconded by Dowdle to approve the DCED MTF Grant application to finish a phase of the Streetscape Plan on West State Street. **Resolution 2022-15 passed by a vote of 6-0.**
2. A Motion was made by Thrapp & seconded by Dowdle to approve the purchase of a new police cruiser with equipment. There was further discussion regarding the cruiser being a replacement or addition, budget information, & pending grant application. **The Motion passed by a vote of 6-0.**

**REPORTS OF COMMITTEES**

1. Infrastructure – Council Member Dietz gave updates on the following:
  - a. Ashford Reserve (WB Homes) submitted development plans for review and are expected to be on the Agenda in August.
  - b. MSK has an approved plan, but it has not been recorded to date. Building Plans were submitted, but permits will not be issued until all other pending items are complete.
  - c. MS4 – The Manager is working on finalizing a draft new Stormwater Ordinance.
  - d. Stone Harvest will be working on their N.O.T. for the end of the project.
  - e. Oxford Ridge had further discussion regarding the rain garden issue & stormwater concerns.
  - f. Liberty Trolley Culvert – Dietz gave Council a memo with actions to resolve the culvert issue.
2. Public Safety – No additional report.
3. Administration & Finance – Council Member Ellenberger gave a brief statement regarding grant status & streetscape progress.

### **REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

1. Comcast Franchise Agreement – Solicitor Ulrich is reviewing this agreement & stated that Council could make requests from the contractor for park improvements or other community improvements.
2. Design Engineer – Manager Paashaus gave a summary of the proposal for Design Engineering on Phase 6 of the Streetscape. This section is from Thomas Street to Tilghman Street. The proposal from Michael Baker International will be on the Agenda in August.
3. Comp Plan Update – Manager Paashaus gave a summary of the next phase of the Comprehensive Plan Update. The goals for the plan were included in Council’s information packet and will be in the form of a Resolution in August’s meeting. These goals will help outline the next steps for fully updating the 2010 plan.

### **ADJOURNMENT**

A Motion was made by Thrapp & seconded by Dowdle to adjourn. The meeting adjourned at 7:27 PM.