

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**January 18, 2021**

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, January 18<sup>th</sup>, & was called to order by Council President Poot at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited.

All present were Mayor Hovis, Council Members Dietz, Dowdle, Ellenberger, Kane, Norman, Poot, Thrapp, Manager Paashauss, Engineer Erdman, Solicitor Ulrich.

**AGENDA**

A Motion was made by Thrapp & seconded by Dowdle to approve the Agenda as printed. **The Agenda was adopted by a vote of 7-0.**

**PUBLIC COMMENT**

Lehigh County Executive, Phillips Armstrong, was present at the meeting. Armstrong gave an update of the County, Covid19, staffing needs, Cares Act funding, and a projected update to the 911 Center. Mayor Hovis thanked Armstrong for attending.

Fred Derby, Coopersburg Construction Co., was present to speak about the Oxford Ridge Development. Dietz stated that the Solicitor sent a clear letter stating expectations of a response from the Developer regarding a plan and correction of the ongoing Stormwater / Rain Garden concerns at the project. There was further discussion regarding the timeframe of a response in writing, a plan to resolve the issues, proposed meetings with the Conservation District, resident concerns, Lot 20's drainage, & pumping out the gardens. Dowdle questioned if other future installed ponds would have the same issue. Council discussed a concern about confidence in the Developer's solutions & requested an update in writing from the Developer. Derby was asked to attend the Infrastructure Committee Meeting on February 7<sup>th</sup>.

**CONSENT AGENDA**

A Motion was made by Thrapp & seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information, Police Report, Fire Report), & approve the previous meeting minutes from December 21, 2021 & January 3, 2022. **The Consent Agenda was approved by a vote of 7-0.**

**ACTION ITEMS**

1. A Motion was made by Thrapp & seconded by Dietz to Update the Borough's Fee Schedule regarding Fees & Fines for Service. **Resolution 2022-1 passed by a vote of 7-0.**
2. A Motion was made by Thrapp & seconded by Dowdle to approve Bertram Bealer III as the Deputy Tax Collector. There was further discussion regarding the position, any conflicts, & relationship to the Tax Collector. **Resolution 2022-2 passed by a vote of 7-0.**

**REPORTS OF COMMITTEES**

1. Infrastructure – Council Member Dietz gave updates on the following:
  - a. Ashford Reserve (WB Homes) is projected to submit updated development plans for review.
  - b. MSK has an approved plan, but it has not been recorded to date.
  - c. MS4 – Dietz will meet with the Manager to draft a new Stormwater Ordinance.
  - d. Tuskes is almost finished with Stone Harvest & the As-built plans have been reviewed. An N.O.T. will be the final step.
  - e. The culvert on the Liberty Trolley Trail needs full replacement.
  - f. Oxford Ridge was thoroughly discussed & the Developer needs to respond in writing.
  - g. 508 N Liberty Drainage – Resident has agreed to sign off on the improvements.

- h. The Committee will keep reviewing the Sewer Flow & I&I improvements.
  - i. The Water Authority was continuing to replace water meters & attend quarry hearings. Mayor Hovis requested an update to the pursuit of damages from the meter company. The Solicitor stated that a Complaint was being filed.
2. Public Safety – Mayor Hovis stated that the Fire Company expects to have delivery of the new fire truck in March. The Police Department is working through illness and scheduling with a patrolman still out on an injury.
  3. Administration & Finance – Council Member Ellenberger stated that 2021 ended positively without any debt.

#### **REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.

#### **NEW BUSINESS**

Mayor Hovis requested the timeframe for the next garbage contract bid. The current contract with JP Mascaro will be finished in 2023.

Mayor Hovis stated that residents should be aware of ownership of the curb & sidewalk on their property. There was further discussion regarding clarifying ownership, costs, grant improvements, & resident concerns. An update to the previous information mailer will be worked on for 2022.

#### **UNFINISHED BUSINESS**

1. Ordinance \*\*\* – Vacating several borough roads – will remain on the Agenda.
2. RFP results for Borough Engineer – will remain on the Agenda.

#### **ADJOURNMENT**

A Motion was made by Thrapp & seconded by Dietz to adjourn. The meeting adjourned at 8:08 PM.