

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**September 15, 2020**

The meeting of the Coopersburg Borough Council was held on Tuesday, September 15<sup>th</sup>, in Council Chambers at Borough Hall and called to order by Council President Balascak at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Craig, Dietz, Ellenberger, Kane, Poot, Thrapp, Solicitor Capehart, and Engineer Deily.

**AGENDA**

A Motion was made by Thrapp and seconded by Dietz to approve the Agenda without changes. **The Agenda was adopted by a vote of 7-0.**

**PUBLIC COMMENT**

Anna Ellenberger, 326 S 9<sup>th</sup> Street, expressed her thoughts on the maintenance and improvements to Borough Hall. There was further discussion regarding maintenance vs. replacement, historic guidelines, disrepair, and setting an example for the community.

**CONSENT AGENDA**

A Motion was made by Thrapp and seconded by Ellenberger to receive the Monthly Reports (Monthly Financial Statements, Council Information, Police Report), and approve the previous meeting minutes from August 18, 2020. **The Consent Agenda was approved by a vote of 7-0.**

**ACTION ITEMS**

1. A Motion was made by Kane and seconded by Thrapp to use Liquid Fuels money to purchase a Crack Sealer from SealMaster for a total cost of \$14,245.00. **The Motion passed by a vote of 7-0.**
2. A Motion was made by Thrapp and seconded by Craig to appoint Jeremy Mack (726 Willowbrook Rd) to the Saucon Rail Trail Commission. **The Motion passed by a vote of 7-0.**
3. A Motion was made by Craig and seconded by Kane to appoint Lynne Morgan (123 Young Ave) to the Saucon Rail Trail Commission. **The Motion passed by a vote of 7-0.**
4. A Motion was made by Poot and seconded by Dietz to approve the DCED MTF Grant Application and signer for Phase 6 of the Borough's Streetscape plan for \$400,000.00. **Resolution 2020-9 passed by a vote of 7-0.**

**REPORTS OF COMMITTEES**

1. Infrastructure – Council Member Dietz gave an update on a proposed meeting with Valley Manor regarding their sewer lateral. If they do not move forward, additional citations will be issued. Balascak stated that the LCCD proposed 3 options for the riparian buffer at Meadow Park, and the PW department was working on several maintenance projects. Kane stated that the Blue Church Rd bridge in Upper Saucon was nearing completion. Ellenberger expressed concern about the flagpole needing paint or replacement. This will be addressed with the Town-Center Park construction. Balascak stated that the reservoir roof project should be fully complete by the end of September, and the solicitor will be sending a counterproposal to Master Meter for the replacement of faulty meters. Balascak gave an update on a meeting for the proposed quarry in Springfield Township, and the Borough will have “party” status at future meetings. Craig stated his appreciation for the hiring process of the new PW crew member, Adam Purfeerst. Balascak echoed the sentiment and thanked Craig for his work on the committee.
2. Public Safety – Mayor Hovis stated that the Committee will be meeting with the Fire Company

about their financial needs. Thrapp stated that they will have another Hoagie Sale fundraiser until 9/27/2020 with pickup on 10/3/2020. The Manager was asked to share this information on social media. The Fire Company has not requested the balance allocated to them for 2020.

3. Administration and Finance – Council Member Poot stated that the Committee met on 9/10/2020 to begin the draft 2021 Borough Budget. There was further discussion regarding loan needs, the streetscape plan, construction fatigue, and the tax rate / millage. The October 5<sup>th</sup> meeting will be a budget hearing with the Fire Company, Library, and Park. The First Reading of the Budget is expected to be held on 10/20/2020.

Council President Balascak requested a quarterly report from all committees regarding their ongoing discussions and projects.

### **REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: Solicitor Capehart stated that there were ongoing discussions with Stone Harvest regarding the proposed improvements to West State Street and Hillside Drive.
2. Engineer: No additional report.
3. Borough Manager: Manager Paashaus requested guidance on holding Trick-or-Treat in 2020. Council had no objections to continuing with the current schedule October 30<sup>th</sup> from 6:00pm – 8:00pm (Rain Date 10/31/2020). Paashaus stated that an appraisal was being ordered for the property located at 1050 Locust Valley Rd (Linden St). The property is for sale, and the Borough is starting the due diligence for a proposed joint municipal park with Upper Saucon Township.

### **NEW BUSINESS**

Council President Balascak stated that Upper Saucon held a successful Electronics Recycling event, and the Borough should research an event in town.

### **UNFINISHED BUSINESS**

1. Ordinance 671 – Fireworks – Solicitor Capehart stated that State Law may preempt the Borough's proposed restriction.
2. Ordinance 672 – Vacating several borough roads. There was further discussion regarding the property proposal along Rt309 and Station Avenue. Solicitor Capehart is in contact with the property's attorney for further information or a Memorandum of Understanding.
3. Traffic Calming. A meeting is being scheduled with the Police Chief, Mayor, Council President, and Ken Mohr to review traffic calming strategies.
4. The Vacancy on the Coopersburg Water Authority remains on the Agenda.

### **ADJOURNMENT**

A Motion was made by Ellenberger and seconded by Thrapp to adjourn. The meeting adjourned at 8:20 PM.

---

Timothy Paashaus – Borough Manager

---

Dennis Balascak – Council President