

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
May 19, 2020

The meeting of the Coopersburg Borough Council was held on Tuesday, May 19th, in Council Chambers at Borough Hall and called to order by Council President Balascak at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Dietz, Ellenberger, Poot, Thrapp, Solicitor Capehart, and Engineer Erdman. and Council Members Kane and Craig were absent.

AGENDA

A Motion was made by Thrapp and seconded by Dietz to approve the Agenda without changes. **The Agenda was adopted by a vote of 5-0.**

PUBLIC COMMENT

No Public Comment

CONSENT AGENDA

A Motion was made by Thrapp and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information), and approve the previous meeting minutes from February 18, 2020. **The Consent Agenda was approved by a vote of 5-0.**

ACTION ITEMS

1. A Motion was made by Thrapp and seconded by Dietz to approve the Flashing Beacon (TE-160) at the crossing of the Saucon Rail Trail & East Station Avenue. **Resolution 2020-5 was approved by a vote of 5-0.**
2. A Motion was made by Thrapp and seconded by Dietz to increase the H2o Grant request for the Main St. Storm Sewer Project to \$569,925.00. **Resolution 2020-6 was approved by a vote of 5-0.**
3. A Motion was made by Thrapp and seconded by Dietz to approve the As-Built Plan for Pinebrook Manor. **Resolution 2020-7 passed by a vote of 5-0.**
4. A Motion was made by Thrapp and seconded by Dietz to authorize a payment of \$88,345.34 to Upper Saucon Township for the WWTP Capital Costs for 2018/2019. **The Motion passed by a vote of 5-0.**
5. A Motion was made by Thrapp and seconded by Dietz to authorize a payment of \$279,607.73 to Upper Saucon Township for the WWTP Operational Costs for 2018/2019. **The Motion passed by a vote of 5-0.**

REPORTS OF COMMITTEES

1. Infrastructure – Council Member Dietz stated that Valley Manor is waiting for proposals that were delayed during the Covid shutdown, the CDBG punch list was complete for 2019, and Stone Harvest was completing punch list items. GIS Mapping will be on a future agenda, Oxford Ridge Development will be working with the Conservation District regarding their storm water permits, and West State Street will need to have the sidewalk / PennDot Permit extended. Dietz stated that WB Homes submitted a sketch plan for KCE to review, and that a digital meter was added to the sewer metering station. There was further report regarding the crosswalks to be installed on East Station Avenue, that oil & chipping was complete for 2020, that Well #2 was fixed, and that PennDot sent a notice regarding the design of a bridge project on Mill Road, in Upper Saucon Township.

2. Public Safety – Mayor Hovis stated that the committee was in contact with the Police & Fire Company. They are working through the Covid shutdown and issues that have occurred.
3. Administration and Finance – Council Member Poot stated that the Audit was complete for 2019, and it was a “clean” audit. Poot stated that Earned Income Tax and Local Service Taxes would be approximately 20% lower during the second quarter of 2020 due to Covid-19. At this time, the committee recommends staying on track with the current real estate tax & utility due dates.

Council President Balascak requested a quarterly report from each Council Committee at future meetings.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.

NEW BUSINESS

No New Business

UNFINISHED BUSINESS

1. RFP for Engineering/Code Enforcement will remain on the Agenda.

ADJOURNMENT

A Motion was made by Thrapp and seconded by Dietz to adjourn. The meeting adjourned at 7:55 PM.

Timothy Paashaus – Borough Manager

Dennis Balascak – Council President