

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
June 16, 2020

The meeting of the Coopersburg Borough Council was held on Tuesday, June 16th, in Council Chambers at Borough Hall and called to order by Council President Balascak at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Craig, Dietz, Ellenberger, Kane, Poot, Thrapp, Solicitor Capehart, and Engineer Erdman.

AGENDA

A Motion was made by Thrapp and seconded by Dietz to approve the Agenda without changes. **The Agenda was adopted by a vote of 7-0.**

PUBLIC COMMENT

No Public Comment

CONSENT AGENDA

A Motion was made by Thrapp and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information), and approve the previous meeting minutes from May 19, 2020. **The Consent Agenda was approved by a vote of 7-0.**

ACTION ITEMS

1. A Motion was made by Poot and seconded by Ellenberger to approve the disposition of nonessential records prior to January 1, 2010. **Resolution 2020-8 was approved by a vote of 7-0.**

REPORTS OF COMMITTEES

1. Infrastructure – Council Member Dietz stated that Valley Manor is waiting for proposals that were delayed during the Covid shutdown, Pinebrook Manor As-Built was approved but waiting to be recorded, Stone Harvest had no update on their punch list, and WB Homes will be submitting another plan in the future. Council requested that abutting neighbors would be notified when WB submitted their next plan for review.

A motion was made by Craig and seconded by Thrapp to contract with Keystone Consulting Engineers to setup, provide equipment for, and build a GIS system for the Borough at a cost, not-to-exceed \$9,000.00. There was further discussion regarding the value of project, expansion of the project, locating utilities, compatibility with other municipalities, costs, and licensing. **The KCE GIS Proposal passed by a vote of 7-0.**

Council Member Craig requested information regarding the grading on the West State Street sidewalk section near Hillside Drive. Council President Balascak stated that the crosswalks were complete on Station Avenue, the Saucon Rail Trail is under construction, and the Street Sweeper is in need of repair or replacement. Balascak updated Council regarding water issues for the Billiard easement issues, the CBFC water line connection upgrade, and that the Public Works Job posting had several applicants.

2. Public Safety – Council reviewed the letter written by Ken Mohr. There was discussion regarding traffic calming, the streetscape upgrades, pedestrian safety, speed signs, and communication with the Police for traffic calming policies. Mayor Hovis stated that the committee would review the suggestions at their next meeting. Council will communicate their goals and suggestions with the Police Department in the future.

3. Administration and Finance – Council Member Poot stated that there were several outstanding grant applications, a reimbursement for health insurance, and that tax revenue was stable.

Council President Balascak requested at quarterly report from each Council Committee at future meetings.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: Manager Paashaus stated that H&K was applying to Springfield Township to use a 200-acre section of land as a quarry. The property borders the Borough. The first hearing is scheduled for July 14, 2020, but the location and time is TBD. There was further discussion regarding concerns about impact to the Borough, noise, traffic, and impacting the water source.

NEW BUSINESS

1. Council President Balascak encouraged Council members to continue to wear masks through at least the July meetings.
2. Council member Craig stated that Coopersburg Community Day was canceled for 2020 due to the continuing concerns of Covid19.

UNFINISHED BUSINESS

1. RFP for Engineering/Code Enforcement will remain on the Agenda.

ADJOURNMENT

A Motion was made by Poot and seconded by Thrapp to adjourn. The meeting adjourned at 8:00 PM.