

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**July 21, 2020**

The meeting of the Coopersburg Borough Council was held on Tuesday, July 21<sup>st</sup>, in Council Chambers at Borough Hall and called to order by Council President Balascak at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Craig, Dietz, Ellenberger, Kane, Poot, Thrapp, Solicitor Capehart, and Engineer Erdman.

**AGENDA**

A Motion was made by Thrapp and seconded by Ellenberger to approve the Agenda without changes. **The Agenda was adopted by a vote of 7-0.**

**PUBLIC COMMENT**

Jim Hart was present to update Council regarding the Fire Company and their financial condition. Hart stated they are having a difficult time with funding due to the Covid19 impact on the social club, but that they have new volunteers and QNB deferred payments on loans. The Fire Company will be doing multiple fundraisers to help with the issues. There was further discussion with Council regarding budget concerns, confidence in the Fire Company, and ways to help. The Public Safety Committee will discuss the issue further at their next meeting.

**CONSENT AGENDA**

A Motion was made by Craig and seconded by Thrapp to receive the Monthly Reports (Monthly Financial Statements, Council Information, Police Report), and approve the previous meeting minutes from June 16, 2020. Balascak stated that he had a good conversation with the Police Chief earlier in the day, and he provided the police report. **The Consent Agenda was approved by a vote of 7-0.**

**ACTION ITEMS**

1. A Motion was made by Thrapp and seconded by Kane to re-appoint Kat Moyer as the Borough's representative to the Southern Lehigh Public Library until the end of 2020. Ellenberger requested that Ms. Moyer attend a future meeting to update Council on the happenings at the Library. **The Motion was approved by a vote of 7-0.**
2. A Motion was made by Thrapp and seconded by Dietz to approve the 5-year Agreement with PennDot for Snow Removal on various state roads. **Resolution 2020-9 passed by a vote of 7-0.**
3. A Motion was made by Poot and seconded by Kane to approve the Saucon Rail Trail construction bid with RoadCon. There was further discussion regarding the total contract, the line items in the contract, the grant funding, matching funds, and the work that was already completed by the Public Works Staff. A Motion was made by Craig and seconded by Kane (The first Motion was relinquished) to approve the RoadCon Contract with the removal of line #6 for a total contract of \$274,252.00. **The Motion was approved by a vote of 7-0.**

**REPORTS OF COMMITTEES**

1. Infrastructure – There was discussion regarding the proposed Meadow Park walking trail. Residents (Loew, Diehl) were present at the previous committee meeting. The concerns were regarding the possibility of flooding, care of the property, and the “no-mow” zones. The site is going to be cleaned, and Council stated that the walking area will move forward and stay out of areas prone to flooding. Erdman stated that the Conservation District will be providing proposals for maintenance of the riparian buffer.

Council President Balascak stated that the Water Authority approved plans for the Calvary Church water connection, paid the 2019 reconciliation, scheduled hydrant flushing for September, and will be working with the contractor to finish the Reservoir Roof Project.

There was further discussion regarding issuing citations to Valley Manor for their failing sewer lateral. No significant update was given by Valley Manor.

Council President Balascak stated that he attended a virtual meeting regarding the proposed quarry in Springfield Township. There were concerns regarding traffic, impact to water, and noise.

2. Public Safety – Mayor Hovis stated that he was in contact with the Police Chief and updated Council regarding staffing issues, speeding concerns, policy updates, and hiring a replacement part-time officer.
3. Administration and Finance –  
A Motion was made by Poot and seconded by Ellenberger to put an RFP out for the Borough’s Engineering Services. There was further discussion regarding this being a pending “Old Business” item for years, routinely reviewing the professional advisors, costs of services, and appreciation for Erdman/KCE. Ellenberger, Kane, and Dietz were selected to review the RFP. **The Motion passed by a vote of 7-0.**

#### **REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: Capehart stated that there was an ongoing issue with the Oxford Ridge Subdivision that will require action with an M.O.U. regarding stormwater and NPDES permitting.
2. Engineer: No additional report.
3. Borough Manager: No additional report.

#### **NEW BUSINESS**

1. The Hiring Committee will be starting prospective interviews for the Crewman Position.
2. Council member Dietz stated that WB Homes requested a meeting to review their recent development plan.
3. Mayor Hovis stated that Borough Hall was in disrepair and needed to be addressed. There was further discussion regarding what was needed, painting, maintenance, and improvement.

#### **UNFINISHED BUSINESS**

1. Ordinance 671 – Fireworks
2. Ordinance 672 – Vacating several borough roads

#### **ADJOURNMENT**

A Motion was made by Thrapp and seconded by Ellenberger to adjourn. The meeting adjourned at 8:43 PM.