

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
February 18, 2020

The meeting of the Coopersburg Borough Council was held on Tuesday, February 18th, in Council Chambers at Borough Hall and called to order by Council President Balascak at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Craig, Dietz, Ellenberger, Kane, Poot, Thrapp, Solicitor Capehart, and Engineer Erdman.

AGENDA

A Motion was made by Thrapp and seconded by Dietz to approve the Agenda without changes. **The Agenda was adopted by a vote of 7-0.**

PUBLIC COMMENT

Daniel Fitzgerald, 107 S 9th Street, requested updated information regarding the Kratz Property located behind the properties on S 9th Street & W State Street (Adjacent to Hillside Drive). There was further discussion regarding the sketch plan submitted by WB Homes for comment, survey work, wetlands, wildlife, green space, and other concerns. No official submission was made.

Shawn Milan, Representative for Senator Browne, was present to introduce himself.

CONSENT AGENDA

A Motion was made by Thrapp and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Annual Pension Reports from Girard, Council Information, and Police Report), and approve the previous meeting minutes from January 21, 2020. **The Consent Agenda was approved by a vote of 7-0.**

ACTION ITEMS

1. A Motion was made by Craig and seconded by Thrapp to approve the selection procedures for consultants on the PennDot ECMS system. **Resolution 2020-1 passed by a vote of 7-0.**
2. A Motion was made by Thrapp and seconded by Kane to approve the temporary traffic restrictions on multiple Borough roads for the annual Coopersburg 5k race. **Resolution 2020-2 passed by a vote of 7-0.**
3. A Motion was made by Thrapp and seconded by Ellenberger to approve the Coopersburg 5k race banner. **Resolution 2020-3 passed by a vote of 7-0.**
4. A Motion was made by Ellenberger and seconded by Kane to approve the Coopersburg Community Day banner. **Resolution 2020-4 passed by a vote of 7-0.**

REPORTS OF COMMITTEES

1. Infrastructure –
 - a. Highway/Development – Council member Dietz stated that the East Station Avenue lighting was under review for dimmers or shielding to alter the brightness. Balascak stated that a Q&A document was sent to residents and on the website.
 - b. Water – Council President Balascak stated that the pump at Well #2 failed and would need emergency repairs.
 - c. Septic – Council member Dietz stated that the Infrastructure Committee would be continuing to monitor the sewer system, review the metered flow data, and continue to be proactive in removing infiltration from the system. Balascak stated that Valley Manor met with several representatives of the Borough and an excavating company to walk their problematic lateral. There was further

discussion regarding the Valley Manor timeframe and lateral issues.

- d. Council Member Craig discussed the retirement notice of the Public Works employee, Ricki Snyder. A Motion was made by Poot and seconded by Ellenberger to appoint Council Members Craig, Poot, and Balascak to a search committee to begin the review of a replacement to fill the crewman vacancy. **The Motion passed by a vote of 7-0.**
2. Public Safety – Mayor Hovis stated that the committee attended the Fire Company’s monthly meeting in February. Hovis stated the committee feels the Fire Company is doing a great job and is improving the relationship with the Borough. Craig stated that communication was improving, gave information regarding the Social Quarters, and that the Company added 6 new junior members.
3. Administration and Finance – Council Vice President Poot stated that the Borough’s General Fund was meeting expectations, and the 2019 Audit was progressing after completing the in-office portion.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: Engineer Erdman stated that Stone Harvest was working on a punch list of items, and Oxford Ridge was being evaluated for issues with grading and water runoff.
3. Borough Manager: Manager Paashaus stated that the remaining funds from the Coopersburg Ambulance Corp (retired in 2012) was being dedicated to helping build the Town-Center Park. Their Treasurer, Pam Page, was in communication with Ken Mohr, and the Borough will produce a plaque at the park, in honor of the Ambulance Corp.

NEW BUSINESS

1. Council President Balascak stated that he attended the Historical Society meeting. There was discussion regarding the museum, new members, electrical issues, and events.
2. Council Member Craig stated that Coopersburg Community Day will be September 19th and will need volunteers.
3. Council President Balascak stated that the compost site will be open extended hours starting in April.

UNFINISHED BUSINESS

1. Municipal Parking was removed from future Agendas without objection.
2. RFP for Engineering/Code Enforcement will remain on the Agenda until Council feels it is resolved.

ADJOURNMENT

A Motion was made by Craig and seconded by Dietz to adjourn. The meeting adjourned at 8:09 PM.

Timothy Paashaus – Borough Manager

Dennis Balascak – Council President