

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**September 17, 2019**

The meeting of the Coopersburg Borough Council was held on Tuesday, September 17<sup>th</sup>, in Council Chambers at Borough Hall and called to order by Council Vice President Balascak at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Council Members Balascak, Craig, Dietz (Arrived Late – 7:30 PM), Ellenberger, Poot, Thrapp, Solicitor Capehart, and Engineer Erdman. Mayor Hovis and Council President Felch were absent.

**AGENDA**

A Motion was made by Thrapp and seconded by Craig to approve the Agenda as printed. **The Agenda was adopted by a vote of 5-0.**

**PUBLIC COMMENT**

Will Kane, 6657 Gun Club Rd, requested an update to the flooding concern on Gun Club Road. There was further discussion regarding potential correction and contacting PennDot.

**CONSENT AGENDA**

A Motion was made by Thrapp and seconded by Craig to receive the Monthly Reports (Monthly Financial Statements, Council Information), and approve the previous meeting minutes from August 20, 2019. **The Consent Agenda was approved by a vote of 5-0.**

**ACTION ITEMS**

1. A Motion was made by Thrapp and seconded by Craig to approve the TASA Reimbursement Agreement. **Resolution 2019-16 passed by a vote of 5-0.**
2. A Motion was made by Thrapp and seconded by Craig to recognize the Class of 1969 on their 50<sup>th</sup> anniversary of graduation. **Resolution 2019-17 passed by a vote of 5-0.**

**REPORTS OF COMMITTEES**

1. Infrastructure –
  - a. Septic – Council Member Balascak stated that Attorney Gittinger will file citations on behalf of the Borough for Valley Manor’s sewer violations. Balascak stated that the Committee is working on closing out the Pinebrook Manor project and that a punch list for the CDBG project has been sent to IPR for completion.
  - b. Highway – Council Member Balascak stated that a new leaf collector has been ordered and should be in operation for this year’s leaf season.
  - c. Water – Council Member Balascak stated that the Reservoir Roof is moving forward, and that the SCADA system is installed and operational.
  - d. Council Member Balascak stated that the Zoning Ordinance was nearing completion. A public meeting was held, information was presented, and Council will need to consider the final draft at a future public meeting.
2. Public Safety – Council Member Thrapp stated that the Police Contract negotiations were moving forward.
3. Administration and Finance – The Committee is reviewing the draft 2020 Budget.

**REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: No additional report.
2. Engineer: Engineer Erdman stated that Oxford Ridge was moving forward, and Stone Harvest will be finishing items for a final paving. There was further discussion regarding the Borough taking over utilities and development roads.
3. Borough Manager: No additional report.

**NEW BUSINESS**

No New Business.

**UNFINISHED BUSINESS**

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Code Enforcement will remain on the Agenda.

**ADJOURNMENT**

A Motion was made by Thrapp and seconded by Poot to adjourn. The meeting adjourned at 7:36 PM.

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Timothy Paashaus – Borough Manager

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John Felch, Jr. – Council President