

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**May 21, 2019**

The meeting of the Coopersburg Borough Council was held on Tuesday, May 21<sup>st</sup>, in the Borough Office at Borough Hall and called to order by Council President Felch at 7:00 p.m.

**OPENING CEREMONIES**

No opening ceremonies. Council President Felch stated that Raymond Ritter, a part-time employee, passed away.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Craig, Dietz, Ellenberger, Felch, Poot, Thrapp, Solicitor Gittinger, and Engineer Santilli.

**AGENDA**

Council President Felch stated that there will be an Executive Session at the end of the meeting regarding possible litigation. **The Agenda with the Executive Session addition was adopted by a vote of 7-0.**

**PUBLIC COMMENT**

Will Kane, 6657 Gun Club Rd., thanked Council for the Phone Booth Take-a-Book miniature library.

**CONSENT AGENDA**

A Motion was made by Thrapp and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information, Police Report & Vehicle Roster), and approve the previous meeting minutes from April 16, 2019. **The Consent Agenda was approved by a vote of 7-0.**

**ACTION ITEMS**

No Action Items

**REPORTS OF COMMITTEES**

1. Infrastructure –
  - a. Septic – Council Member Balascak stated that the CDBG manhole and sewer main lining was progressing. A picture example of the lining process was shared with Council.
  - b. Highway – Council Member Balascak stated that the Nova chipping project was complete on East Fairmount Street, a portion of South 9<sup>th</sup> Street, and West Station Avenue. PennDot has issued the Sidewalk Permit for West State Street.
  - c. Water – Council Member Balascak stated the Water Authority has approved a water rate increase of 3%, effective July 1, 2019. There was further discussion regarding the electric improvements at the well pumps, metal roof replacement, and the surveying of the Authority owned property.
  - d. MS4 – There was a Council discussion regarding the Borough’s MS4 permitting, PRP, development impact, and costs of the improvements.
2. Public Safety – Mayor Hovis stated that a police report was in Council packets. Hovis noted the commercial truck inspections.
3. Administration and Finance – There was Council discussion regarding the 2018 Audit, change in auditor, and the possibility of needing a more in-depth audit for 2019.

**REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.

**EXECUTIVE SESSION**

An Executive Session was held at 7:32 PM regarding the possibility of litigation.

Council resumed regular business at 7:52 PM.

**UNFINISHED BUSINESS**

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Code Enforcement will remain on the Agenda.

**ADJOURNMENT**

A Motion was made by Craig and seconded by Balascak to adjourn. The meeting adjourned at 7:53 PM.

---

Timothy Paashaus – Borough Manager

---

John Felch, Jr. – Council President