

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
June 18, 2019

The meeting of the Coopersburg Borough Council was held on Tuesday, June 18th, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Craig, Dietz, Ellenberger, Felch, Poot, Thrapp, Solicitor Capehart, and Engineer Santilli.

AGENDA

A Motion was made by Craig and seconded by Thrapp to approve the Agenda. **The Agenda was adopted by a vote of 7-0.**

PUBLIC COMMENT

Will Kane, 6657 Gun Club Rd, stated that there is an issue with a blocked culvert on Gun Club Road. There was further discussion regarding notification to PennDot, concern over flooding, and the engineer involvement.

CONSENT AGENDA

A Motion was made by Thrapp and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information), and approve the previous meeting minutes from May 21, 2019. **The Consent Agenda was approved by a vote of 7-0.**

ACTION ITEMS

1. A Motion was made by Craig and seconded by Thrapp to appoint a Planning Committee for advisory purposes only. There was further discussion regarding the purpose of the committee, zoning, approval by ordinance vs. resolution, the difference between commission and committee, term limits, and Council involvement. **Resolution 2019-12 passed by a vote of 5-2 (Nay – Craig & Dietz).**

REPORTS OF COMMITTEES

1. Infrastructure –
 - a. Septic – Council Member Balascak stated that the CDBG sewer rehab project was nearing completion, and that Valley Manor still needs to act on their failing sewer lateral.
 - b. Highway – Council Member Balascak stated that the manager was receiving telephonic bids for the West State Street Curb & Sidewalk Extension.
 - c. Water – Council Member Balascak stated that the Authority audit was complete, the water quality report was mailed to residents, and the reservoir property was being staked out for boundaries and future timbering. Dietz added details regarding the possibility of permanent monuments to mark boundaries.
 - d. Council Member Craig stated that he was very impressed with the Public Works Facility and the excellent job that the new Public Works Director, Lawrence Carl, was doing.
2. Public Safety – Mayor Hovis stated that the Coopersburg Fire Company Carnival would be held in the following week. Hovis encouraged Council to attend.
3. Administration and Finance – There was discussion regarding the Borough's future audit needs due to the large grant funding. Although more costly, a single-audit will be coordinated with the auditor.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.

NEW BUSINESS

1. Council Member Balascak stated that the Municipal Authority meeting for July would be moved to July 9th.

UNFINISHED BUSINESS

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Code Enforcement will remain on the Agenda.

ADJOURNMENT

A Motion was made by Thrapp and seconded by Balascak to adjourn. The meeting adjourned at 7:50 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President