

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**July 16, 2019**

The meeting of the Coopersburg Borough Council was held on Tuesday, July 16<sup>th</sup>, in Council Chambers at Borough Hall and called to order by Council Vice President Balascak at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Council Members Balascak, Craig, Dietz, Ellenberger, Poot, Thrapp, Solicitor Capehart, and Engineer Erdman. Mayor Hovis and Council President Felch were absent.

**AGENDA**

A Motion was made by Thrapp and seconded by Craig to approve the Agenda. **The Agenda was adopted by a vote of 6-0.**

**PUBLIC COMMENT**

There was general discussion regarding the surveying of a vacant property near South 9<sup>th</sup> Street & West State Street. No plan has been submitted, and no action was taken.

**CONSENT AGENDA**

A Motion was made by Thrapp and seconded by Craig to receive the Monthly Reports (Monthly Financial Statements, Council Information), and approve the previous meeting minutes from June 18, 2019. **The Consent Agenda was approved by a vote of 6-0.**

**ACTION ITEMS**

1. A Motion was made by Thrapp and seconded by Craig to approve the sale of a 1989 Dump Truck to Colby Thatcher (A Ward Services) for a purchase price of \$6,000.00. This sale was advertised in the Morning Call and received closed bids. **The Motion passed by a vote of 6-0.**
2. A Motion was made by Thrapp and seconded by Ellenberger to approve a Resolution clarifying the establishment of a Planning Committee. **Resolution 2019-13 passed by a vote of 6-0.**
3. A Motion was made by Craig and seconded by Thrapp to approve a contract with Hamm Brothers Construction for the West State Street Curb & Sidewalk Project in the amount of \$17,990.00. This project has been discussed for several years and the project was paid in part by the Stone Harvest Development (previously Cooper Farms). Four different companies were contacted for estimates and Hamm Brothers was the lowest cost. **The Motion passed by a vote of 6-0.**
4. A Motion was made by Thrapp and seconded by Craig to appoint Colby Todd to the Coopersburg Municipal Authority. The appointment was to fill the vacancy created by the resignation of Roger Boos. The term ends December 31, 2023. **The Motion passed by a vote of 6-0.**
5. A Motion was made by Craig and seconded by Thrapp to authorize the final payment to IPR Northeast, LLC for \$150,492.00. This Motion for payment is subject to final approval by the County of Lehigh and closes out the Borough's CDBG Sewer Rehabilitation Project. **The Motion passed by a vote of 6-0.**
6. A Motion was made by Thrapp and seconded by Dietz to approve the First Reading of Ordinance 666, extending the Coopersburg Municipal Authority until December 31, 2049.

**The First Reading passed by a vote of 6-0.** The final reading will be at the August Council Meeting.

**REPORTS OF COMMITTEES**

1. Infrastructure –
  - a. Septic – Council Member Balascak stated that the CDBG sewer rehab project was complete. There was discussion regarding the Valley Manor sewer lateral issue. Flow data and other information will be gathered for future discussion.
  - b. Highway – Council Member Balascak stated that the Liberty Bell Trolley Trail was starting.
  - c. Water – Council Member Balascak stated that the Reservoir Roof Project would be starting in September and that hydrant flushing would be completed by the Borough staff.
2. Public Safety – Mayor Hovis stated that the committee was participating in contract negotiations and that the Fire department had several new volunteers.
3. Administration and Finance – No additional report.

**REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: No additional report.
2. Engineer: Engineer Erdman stated that the Conservation District would be willing to train on Lyme Disease, West Nile, and Spotted Lantern Fly concerns.
3. Borough Manager: No additional report.

**NEW BUSINESS**

No New Business.

**UNFINISHED BUSINESS**

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Code Enforcement will remain on the Agenda.

**ADJOURNMENT**

A Motion was made by Thrapp and seconded by Craig to adjourn. The meeting adjourned at 7:40 PM.

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Timothy Paashaus – Borough Manager

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John Felch, Jr. – Council President