

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
January 15, 2019

The meeting of the Coopersburg Borough Council was held on Tuesday, January 15th, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Craig, Dietz, Ellenberger, Felch, Poot, Solicitor Capehart, and Engineer Erdman. Council Member Thrapp was absent.

AGENDA

The Agenda was ordered adopted as written, without objection.

PUBLIC COMMENT

Phillips Armstrong, Lehigh County Executive, was present to observe the meeting. There was further discussion regarding youth involvement in local politics, the Cedarbrook Nursing Home, the Blue Church Road Bridge, and the Borough's Streetscape Plan.

CONSENT AGENDA

A Motion was made by Craig and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information, Zoning Report), and approve the previous meeting minutes from December 18, 2018. **The Consent Agenda was approved by a vote of 6-0.**

ACTION ITEMS

1. A Motion was made by Poot and seconded by Dietz to approve Resolution 2019-1 formally denying Turkey Hill Minit Market's Liquor License Transfer (E-1343). **The Resolution passed by a vote of 6-0.**
2. A Motion was made by Craig and seconded by Dietz to request proposals for Zoning Services. There was discussion regarding a few edits to the RFP. **The Motion passed by a vote of 6-0.**

REPORTS OF COMMITTEES

1. Infrastructure –
 - a. Septic – Council Member Balascak stated that rainfall is being monitored by Flo-totes and a rain gauge. Valley Manor has not responded to the 60-day letter. However, they have verbally confirmed receipt. The Solicitor will need to be involved in future correspondence.
 - b. Highway – Council Member Balascak stated that the Public Works Department was ready for winter weather, continuing tree collection, and working on grant applications for equipment purchases.
 - c. Water – Council Member Balascak stated that the Authority has gone out to bid for the Reservoir Roof Replacement Project and bids would be reviewed at the March meeting. There will be research on the possibility of logging the Reservoir Property for income.
2. Public Safety – There was Council discussion regarding the Borough's low crime rating, the provided police report, and appreciation for the department.
3. Administration and Finance – Council Member Ellenberger stated that the financial reports indicate the Borough ended 2018 in the black. Felch stated that the audit will be completed by C.R.&Y due

to the passing of our former auditor, Dave Rohlic. A fresh review and new set of eyes is appreciated.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.

EXECUTIVE SESSION – Personnel Matter

Council began an Executive Session at 7:50 PM.

Council resumed regular business at 8:15 PM.

A Motion was made by Craig and seconded by Ellenberger to eliminate the part-time custodial position effective February 1, 2019. **The Motion passed by a vote of 6-0.**

UNFINISHED BUSINESS

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Code Enforcement will remain on the Agenda.

ADJOURNMENT

A Motion was made by Craig and seconded by Balascak to adjourn. The meeting adjourned at 8:16 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President