

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
October 16, 2018

The meeting of the Coopersburg Borough Council was held on Tuesday, October 16th, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Craig, Dietz, Felch, Balascak, Ellenberger, Poot, Solicitor Capehart, and Engineer Erdman. Council Member Thrapp and Jr. Councilperson Craig were absent.

AGENDA

The Agenda was ordered adopted as written, without objection.

PUBLIC COMMENT

Juan Gorigoitia, 228 E State Street, had questions about a proposed project at his property. Council suggested meeting with the Manager for further information.

CONSENT AGENDA

A Motion was made by Craig and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information, Police report, Police Vehicle Roster, Zoning Report), and approve the previous meeting minutes from September 18, 2018. **The Consent Agenda was approved by a vote of 6-0.**

ACTION ITEMS

1. A Motion was made by Dietz and seconded by Poot to approve the Gray/Ott Minor Subdivision Plan (Landis Street & Sage Alley). The plan was reviewed by the Engineer. **Resolution 2018-23 passed by a vote of 6-0.**
2. A Motion was made by Craig and seconded by Poot to approve the Lehigh Valley 2018 Hazard Mitigation Plan Update. **Resolution 2018-24 passed by a vote of 6-0.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Septic – Council Member Balascak stated that Public Works Supervisor Carl would be lining up a training for the Flo-Tote sewer meters.
 - b. Highway – Council Member Balascak stated that the Committee was reviewing potential 2019 road projects.
 - c. Water – Council Member Balascak stated that the hydrants and valves were being exercised and flushed. Well #4 needed repairs.
2. Public Safety/Governmental Relations
 - a. Mayor Hovis stated that the Halloween Parade went well, and the Fire Company scheduled a tree lighting ceremony on December 1st.
3. Administration and Finance
 - a. Council member Poot opened the discussion of the **First Reading of the 2019 Borough Budget**. Felch stated that Council was provided the Detailed Budget for operation and Summary Budget for official action. There was further discussion regarding the overall budget, grant obligations, streetscape, income from new developments, police information, and moderate increases for staff wages. **The First Reading of the 2019 Borough Budget was received with concurrence from Council.**

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: Solicitor Capehart stated that the Benckini property, 612 Locust Street, did not sell at sheriff sale and is being petitioned to be sold “free and clear”.
2. Engineer: Engineer Erdman stated that most of the infrastructure work in the development projects was nearing completion.
3. Borough Manager: Manager Paashaus stated that the Public Works Crewman position had approximately 40 applicants and requested a review committee from Council to interview the top applicants. Balascak, Craig, and Poot will interview the qualified applicants with Public Works Supervisor Carl.
4. Junior Councilperson: Not present.

NEW BUSINESS

1. Council Member Craig requested information regarding the intersection of Linden and S Main Street. No action was taken. The Public Works Supervisor will contact PennDot for further information.

UNFINISHED BUSINESS

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Zoning/Code Enforcement will remain on the Agenda.

ADJOURNMENT

A Motion was made by Balascak to adjourn. The meeting adjourned at 7:41 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President