

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
September 18, 2018

The meeting of the Coopersburg Borough Council was held on Tuesday, September 18th, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

No Opening Ceremonies.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Dietz, Felch, Balascak, Ellenberger, Poot, Thrapp, Solicitor Capehart, and Engineer Erdman. Council Member Craig and Jr. Councilperson Craig were absent.

AGENDA

A Motion was made by Dietz and Seconded by Poot to adopt the Agenda with and additional item regarding a Revocable License Agreement to the Infrastructure Committee Report. **The Agenda, including the additional Action was adopted by a vote of 6-0.**

PUBLIC COMMENT

No Public Comment

CONSENT AGENDA

A Motion was made by Poot and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information, Police report, Police Vehicle Roster), and approve the previous meeting minutes from August 21, 2018. **The Consent Agenda was approved by a vote of 6-0.**

ACTION ITEMS

No Action Items

REPORTS OF COMMITTEES

1. Infrastructure
 - a. A Motion was made by Balascak and seconded by Poot to approve the Revocable License Agreement with Laverne Mertz regarding the property at 503 Cherry Street, Coopersburg. This Agreement will give Mertz a license to use and improve the property next to his house as a driveway. This is a License, not a permanent easement. **The Motion passed by a vote of 6-0.**
 - b. Septic – No additional report
 - c. Highway – No additional report
 - d. Water – Council Member Balascak stated that the Authority received a grant of \$150,000 for the purpose of replacing the water reservoir roof. Balascak thanked the Solicitor, Authority President, and Representative Simmons for their assistance in securing the funding.
2. Public Safety/Governmental Relations
 - a. Mayor Hovis stated that the Fire Company is having an Open House on October 6th (Flyer of information was given to Council Members). There was further discussion regarding the Open House and the Historical Society Museum being open. Hovis stated that it was understandable, but unfortunate that Coopersburg Community Day had to be canceled due to the weather and park condition.
3. Administration and Finance
 - a. No additional report.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report
2. Engineer: Engineer Erdman stated that most of the infrastructure work in the development projects was

nearing completion.

3. Borough Manager: No additional report
4. Junior Councilperson: Not present.

NEW BUSINESS

1. Council Member Dietz stated that the Lehigh Valley Planning Commission was looking for a representative from the Borough to sit at a “round table” meeting regarding Streetscape plans and successful projects. Dietz will attend this meeting (without objection from Council).

UNFINISHED BUSINESS

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Zoning/Code Enforcement will remain on the Agenda.

ADJOURNMENT

A Motion was made by Balascak to adjourn. The meeting adjourned at 7:17 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President