

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
June 19, 2018

The meeting of the Coopersburg Borough Council was held on Tuesday, June 19th, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited. Felch stated he was a guest chaplain at the Pennsylvania State Capital and remarked about the presence of religious architecture, religious art, and religious freedom represented at the Capital.

Roll Call was taken by Manager Paashaus. All present were Council Members Felch, Balascak, Craig, Dietz, Ellenberger, Poot, Thrapp, Solicitor Capehart, and Engineer Erdman. Mayor Hovis and Jr. Councilperson Craig were absent.

AGENDA

The Agenda was ordered adopted without objection.

PUBLIC COMMENT

No Public Comment

CONSENT AGENDA

A Motion was made by Thrapp and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Council Information, Police report, Police Vehicle Roster, and Zoning Report), and approve the previous meeting minutes from May 15, 2018. **The Consent Agenda was approved by a vote of 7-0.**

ACTION ITEMS

1. A Motion was made by Poot and seconded by Dietz to appoint Jeff Long as a Project Coordinator for the Borough. This appointment will facilitate the Streetscape project and associated grant funding. There was further discussion regarding the need for a coordinator, the project phases, Long's hourly rate (\$65 per hour, as needed), his level of experience, and his qualifications. **The Appointment was approved by a vote of 7-0.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Septic – Council Member Balascak stated that the Borough was anticipating a CDBG funding award for sanitary sewer rehabilitation.
 - b. Water – Council Member Balascak stated that the Authority was working through several issues: The status of the reservoir property's condition, the condition of the drainage easement along State Road, and anticipating the results of a grant application for the repair of the reservoir roof.
 - c. Highway – Council Member Balascak stated that West Fairmount was under reconstruction, and Upper Saucon Township would be assisting with the final paving. Balascak stated that a permit application was submitted to PennDot for the West State Street sidewalk extension. There was Council discussion regarding the Mertz driveway request. The solicitor will work with the resident's attorney on the details of the request.
2. Public Safety/Governmental Relations
 - a. Council Member Thrapp encouraged Council members to attend the Fire Company's carnival. Craig stated that the committee took a tour of the fire station and viewed a new fire police vehicle at the previous committee meeting. Craig stated that coordination was needed to plan a repair on a drainage inlet at the base of the fire station's driveway entrance.
3. Administration and Finance
 - a. No additional report.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: Engineer No additional report.
3. Borough Manager: No additional report.
4. Junior Councilperson: Not present. (Will be away until September)

NEW BUSINESS

1. Council President Felch welcomed the visiting Boy Scouts and gave detail about the meeting proceedings.
2. The July 2nd Committee Meeting will remain as scheduled
3. Council Member Dietz stated that Poot and Dietz met with the Historical Society regarding the proposed museum renovation. The Historical Society has selected a contractor and will be working on funding the project.

UNFINISHED BUSINESS

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Zoning/Code Enforcement will remain on the Agenda.

ADJOURNMENT

Council Member Balascak made a motion to adjourn which was seconded by Thrapp. The meeting adjourned at 7:26 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President