

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
August 21, 2018

The meeting of the Coopersburg Borough Council was held on Tuesday, August 21st, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited. Felch recognized Richard Woodring's passing and emphasized his work with the Comprehensive Planning Team and the impact on the Borough.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Dietz, Felch, Balascak, Craig, Ellenberger, Poot, Solicitor Capehart, and Engineer Erdman. Council Member Thrapp and Jr. Councilperson Craig were absent.

AGENDA

The Agenda was ordered adopted without objection.

PUBLIC COMMENT

Sandra Wieder, 641 W Fairmount Street, was present to get an update on water run-off concerns on West Fairmount Street. Michael D'Arconte, 647 W Fairmount Street, was present to discuss the water run-off issue as well. There was further discussion regarding the 2 properties, a possible solution, road improvements, and water flow. The Infrastructure Committee will consider solutions and meet at the property if necessary.

CONSENT AGENDA

A Motion was made by Poot and seconded by Dietz to receive the Monthly Reports (Monthly Financial Statements, Quarterly Pension Reports, Council Information, Police report, Police Vehicle Roster, and Zoning Report), and approve the previous meeting minutes from July 17, 2018. **The Consent Agenda was approved by a vote of 6-0.**

ACTION ITEMS

1. A Motion was made by Ellenberger and seconded by Poot to develop a Request for Proposal of Zoning Officer Services to the Borough. There was further discussion regarding the reason for the request, zoning information, current zoning officer, and qualifications. **The Motion passed by a vote of 6-0.**
2. A Motion was made by Craig and seconded by Balascak to approve Michael Baker to handle design engineering for the TASA and MTF Streetscape Phase 3 & 4 in accordance with their July 20, 2018 Proposal. There was further discussion regarding the RFP process, summary of projects, and consistency or engineering throughout all phases. **The Motion passed by a vote of 6-0.**
3. A Motion was made by Ellenberger and seconded by Dietz to recognize and express appreciation to the Coopersburg Police Department. **Resolution 2018-21 passed by a vote of 6-0.**
4. A Motion was made by Craig and seconded by Poot to recognize the 40th Anniversary of the Coopersburg Historical Society. **Resolution 2018-22 passed by a vote of 6-0.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Septic – Council Member Balascak stated that there was a horrific rain event recently that damaged and flooded areas of the Borough, specifically near the sewer metering station. The new public works supervisor, Lawrence Carl, began employment, assisted in storm cleanup, and will be working on sewer related issues (metering, I&I, and Valley Manor's lateral issue).
 - b. Highway – Council Member Balascak stated the Infrastructure Committee will be addressing the Wieder concern and a possible road project for 2019.
 - c. Water – Council Member Balascak stated that the Authority was working through several issues: The status of the reservoir property's tenant issue, the future of the farm house and its condition, the reservoir roof, and coordination with the proposed work at Stone Harvest.

2. Public Safety/Governmental Relations
 - a. Mayor Hovis stated that the storm was handled well by emergency crews.
3. Administration and Finance
 - a. No additional report.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report
2. Engineer: No additional report
3. Borough Manager: Manager Paashaus encouraged all Council Committees to start 2019 Budget needs and reminded Council about the October 1st Budget Hearing. The Fire Company, Library, and Park were all notified of the meeting.
4. Junior Councilperson: Not present. (Will be away until September)

NEW BUSINESS

1. Council President Felch stated that CACLV requested a monetary donation to support the Coordinated Entry System. A Motion was made by Craig and seconded by Dietz to contribute the requested \$2,000.00 to CACLV. There was further discussion regarding the donation, adding the donation to the 2019 Budget, homeless concerns, and affordable housing. A Motion was made by Craig and seconded by Dietz to AMEND the original Motion to approve a donation of \$1,000.00 to CACLV. **The Motion to Amend passed by a vote of 5-0 (Felch abstained). The Amended Motion to donate \$1,000.00 to CACLV to support the Coordinated Entry System passed by a vote of 5-0 (Felch abstained).**

EXECUTIVE SESSION

1. Council went into Executive Session at 8:24 PM for a Personnel Matter. They returned to Public Session at 8:51 PM. No Action was taken.

UNFINISHED BUSINESS

2. Municipal Parking will remain on the Agenda.
3. RFP for Engineering/Zoning/Code Enforcement will remain on the Agenda.

ADJOURNMENT

A Motion was made by Balascak and seconded by Ellenberger to adjourn. The meeting adjourned at 8:52 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President