

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
October 17, 2017

The meeting of the Coopersburg Borough Council was held on Tuesday, October 17th, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

No Opening Ceremonies.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Felch, Balascak, Greenland, Pica, Poot, Snyder, Thrapp, Solicitor Capehart, and Engineer Erdman.

AGENDA

The Agenda was ordered adopted without objection.

PUBLIC COMMENT

No Public Comment

CONSENT AGENDA

A Motion was made by Greenland and seconded by Pica to receive the Monthly Reports (Financial Statements, Council Information, Police report, Vehicle roster, and Zoning Report), and approve the previous meeting minutes from September 19, 2017 and October 2, 2017. **The Consent Agenda was approved by a vote of 7-0.**

ACTION ITEMS

1. A Motion was made by Balascak and seconded by Pica to approve the Waiver Requests for the 350A & 350B N 4th Street Development Plan. **The Motion passed by a vote of 7-0.**
2. A Motion was made by Greenland and seconded by Pica to give preliminary/final approval to the 350A & 350B N 4th Street Development Plan. **Resolution 2017-17 passed by a vote of 7-0.**
3. A Motion was made by Balascak and seconded by Snyder to give final approval to the 510 E Station Avenue Lot Line Adjustment. **Resolution 2017-18 passed by a vote of 7-0.**
4. A Motion was made by Balascak and seconded by Greenland to enter into a Pre-Construction Agreement for Stone Harvest Estates (Previously Cooper Farms). **The Motion passed by a vote of 7-0.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Council Member Balascak reported that the West Fairmount Street Curbing project has started and is moving quickly.
 - b. Council Member Balascak reported that the Water Authority started reviewing their 2018 Annual Budget, and the tenant at the reservoir property is finishing up the repairs on the house. The Authority is also doing research on the reservoir roof replacement and Seaquest additive.
2. Public Safety/Governmental Relations
 - a. Mayor Hovis stated that the scales are in use after being calibrated and a report will be provided in the future.
3. Administration and Finance
 - a. **2018 Budget First Reading:** Council Member Thrapp requested further information regarding several line item changes. Paashaus gave further explanation for each item. Thrapp expressed concern over 405.100 (Manager's Salary). There was further discussion regarding percentage vs. a specific amount, comparison with 19 local municipalities, and a request to share the information reviewed by the committee. Balascak stated that Council should consider doing more I&I sewer work in 2018. There was further discussion regarding I&I work, waterline replacement, increasing infrastructure spending, and the reservoir roof expense. Mayor Hovis questioned the Engineer costs and how in the previous year the Borough overspent the engineering budget by a significant amount.

There was further discussion regarding reimbursable projects, current development projects, Streetscape Plan costs, and that a new Council will be reorganizing for 2018. Felch stated that this was the first reading of the 2018 Budget. The second reading is planned for November 21, 2017.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: Engineer Erdman stated that the Oxford Ridge development is moving along quickly and stated that the MS4 permit, including the PRP, was submitted on time.
3. Borough Manager: Manager Paashaus stated that the Brinley Court development in Upper Saucon was proceeding. The original plan has changed from an OLFE tank to a forced sewer main around the Borough. Paashaus explained that the original agreements with the Borough would need to be changed, that the development was increased to 217 units, and that there may be a need for a traffic signal at Locust Valley Rd (Linden St) and Main Street.

UNFINISHED BUSINESS

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Code Enforcement will be reviewed by the Admin/Finance Committee and added to a future Agenda Item.

ADJOURNMENT

Council Member Balascak made a motion to adjourn which was seconded by Greenland. The meeting adjourned at 7:55 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President