

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
February 20, 2018

The meeting of the Coopersburg Borough Council was held on Tuesday, February 20th, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Felch, Balascak, Craig, Dietz, Ellenberger, Thrapp, Solicitor Capehart, Engineer Erdman and Jr. Councilperson Craig. Council Member Poot was absent.

AGENDA

A Motion was made by Thrapp and seconded by Dietz to approve the Agenda with a change – Action items #1 through #7 were moved to the Consent Agenda. **The Agenda was approved as modified by a vote of 6-0.**

PUBLIC COMMENT

Phillips Armstrong, Lehigh County Executive, was present to introduce himself to Council and answer questions. There was further discussion regarding MS4 fees, \$5 vehicle registration fee potential, storm water concerns, and grant information.

CONSENT AGENDA

A Motion was made by Craig and seconded by Dietz to receive the Monthly Reports (Financial Statements, Quarterly Pension Report, Annual Pension Report for 2017, Council Information, Police report, and Vehicle roster), approve the previous meeting minutes from January 16, 2018, and approve Action Items #1 through #7:

1. Resolution 2018-3 Temporary Traffic Restrictions on multiple Borough Roads for the Annual Coopersburg 5k
2. Resolution 2018-4 Allowing the Coopersburg 5K Banner
3. Resolution 2018-5 Allowing the Coopersburg Fire Company Carnival Banner
4. Resolution 2018-6 Allowing the Community Outreach Benefit Banner
5. Resolution 2018-7 Allowing the Coopersburg Community Day Banner
6. Resolution 2018-8 Allowing the Coopersburg Halloween Parade Banner
7. Resolution 2018-9 Allowing the Coopersburg Tree Lighting Banner

The Consent Agenda was approved by a vote of 6-0.

ACTION ITEMS

1. A Motion was made by Balascak and seconded by Dietz to approve the grant application for sewer rehabilitation with a correction. There was further discussion regarding I&I work in the Borough. **Resolution 2018-10 was approved by a vote of 6-0.**
2. A Motion was made by Balascak and seconded by Dietz to approve the Brinley Court Amendment to an Inter-Municipal Agreement, dated 10/3/2011, and approve the Brinley Court Amendment for Sewer Capacity, with a Fair Share Contribution to a traffic signal. **The Motion passed by a vote of 6-0.**
3. A Motion was made by Craig and seconded by Balascak to designate Ellenberger, Poot, and Thrapp to review the current Employee Handbook for revisions. **The Motion passed by a vote of 6-0.**
4. A Motion was made by Craig and seconded by Thrapp to appoint David Harding to be a member of the Zoning Hearing Board. **The Motion passed by a vote of 6-0.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Septic – Council Member Balascak stated that the Committee was targeting I&I around the Borough and specifically at West State Street. There was further discussion regarding the I&I status in the Borough, old sewer lines, history of the sewer system, daily limits, and the need to repair aging infrastructure.

- b. Water – Council Member Balascak stated that the Authority was applying for a state grant to replace the reservoir roof and aging water lines on Liberty Street.
 - c. Highway – Council Member Balascak stated that the Public Works Department was continuing regular winter maintenance work.
2. Public Safety/Governmental Relations
 - a. Police Chief Struss was present to answer any questions from Council. There was further discussion regarding training, commercial vehicle inspections, the Opioid Crisis, and if the Gaming Grant funding would continue.
3. Administration and Finance
 - a. Council Member Ellenberger stated that the financial reports indicate that the 2018 Budget is going well.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: Engineer Erdman stated that the Chapter 94 Report was complete, and the West Fairmount Street reconstruction project was moving forward.
3. Borough Manager: No additional report
4. Junior Councilperson: No additional report

NEW BUSINESS

No New Business.

UNFINISHED BUSINESS

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Code Enforcement – Council Member Craig questioned why this has remained on the Agenda for several years. There was further discussion regarding a potential RFP, historical preservation, the involvement of the Comprehensive Planning Team, potential grant assistance, and zoning concerns. Felch affirmed KCE, but stated at a different set of eyes may be useful. A request for proposal could be a consolidation of all three roles (zoning, code enforcement, and engineering) or individual advisors. No Action was taken.

ADJOURNMENT

Council Member Thrapp made a motion to adjourn which was seconded by Felch. The meeting adjourned at 8:03 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President