

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
October 18, 2016

The meeting of the Coopersburg Borough Council was held on Tuesday, October 18th, in Council Chambers at Borough Hall and called to order by Council Vice President Balascak at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Greenland, Pica, Poot, Snyder, Engineer Erdman, and Solicitor Alpert. Council Members Felch and Thrapp were absent.

AGENDA

A Motion was made by Pica and seconded by Poot to approve the Agenda as written. **The Agenda was approved as written by a vote of 5-0.**

PUBLIC COMMENT

No Public Comment.

CONSENT AGENDA

A Motion was made by Snyder and seconded by Pica to receive the Monthly Reports (Monthly Financial Reports, Council information, Police report, Vehicle roster, Zoning Report), and approve the Previous Meeting Minutes from September 20, 2016 and October 3, 2016. **The Consent Agenda was passed by a vote of 5-0.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Septic – No additional report.
 - b. Highway – Council Member Balascak stated that several roads were being patched throughout the Borough and that leaf collection had started.
 - c. Water – Council Member Balascak reported that the Authority was determining the best method to extend water access to a property at 7th Street and West Fairmount Street. The Manager and Roger Boos, Water Authority Representative, have been working on updating the current management agreement between the Borough and the Authority.
2. Public Safety/Governmental Relations
 - a. Mayor Hovis thanked Council for participating in the Halloween Parade and stated that it went very well. There was no additional report.
3. Administration and Finance
 - a. A Motion was made by Snyder and seconded by Pica to approve the first reading of the Borough's 2017 Annual Budget. Pica stated that the sewer loan would be paid off in early 2017, that healthcare costs had risen 20%, and that the proposed budget does not have any tax increase for 2017. The Committee reviewed annual contribution requests from the Fire Company, the Library, and Living Memorial Park and recommended keeping the contribution levels the same as 2016. There was further discussion regarding grant changes, not receiving CDBG funding, solid waste charges, interest earnings, administrative costs, and a water rate increase. Engineer Erdman stated that the MS4 program would be an increased expense in 2017 due to the mandate to develop a plan to reduce sediment discharge in any impaired waterways. This cost was estimated to be \$20,000, but the plan does not need to be

implemented yet. **The First Reading of the 2017 Borough Budget passed by a vote of 5-0.** The Second Reading of the Budget is scheduled for November 15, 2016.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: Engineer Erdman stated that the Cooper Farms Subdivision should be submitting a detailed plan for Council to review in the near future. The proposed plans have Freedom Drive included, but Erdman was not aware of the progress with the neighboring residents regarding access.
3. Borough Manager: No additional report.

UNFINISHED BUSINESS

1. Compost site will remain on the Agenda.
2. Municipal Parking will remain on the Agenda.
3. RFP for Engineering/Zoning/Code Enforcement will remain on the Agenda.

ADJOURNMENT

Council Member Pica made a motion to adjourn which was seconded by Snyder. The meeting was adjourned at 7:43 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President