

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
May 16, 2017

The meeting of the Coopersburg Borough Council was held on Tuesday, May 16th, in the office of the Borough Manager at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

Roll Call was taken by Manager Paashaus. All present were Council Members Felch, Balascak, Greenland, Pica, Poot, Snyder, Thrapp, Solicitor Capehart, Engineer Erdman, and Public Works Director Nace. Mayor Hovis was absent.

AGENDA

The Agenda was adopted as written without any objection.

PUBLIC COMMENT

No Public Comment.

CONSENT AGENDA

A Motion was made by Pica and seconded by Snyder to receive the Monthly Reports (General Fund Balance Sheet, Liquid Fuels Balance Sheet, P&L Summary YTD, Quarterly Pension Report, Council Information, Police report, Vehicle roster, and Zoning Report), and approve the previous meeting minutes from April 18, 2017. **The Consent Agenda passed by a vote of 7-0.**

ACTION ITEMS

1. A Motion was made by Balascak and seconded by Thrapp to postpone the Waiver Request for 25A & 25B John Alley. **The Motion to postpone was passed by a vote of 7-0.**
2. A Motion was made by Balascak and seconded by Snyder to postpone the Development Plan Approval for 25A & 25B John Alley. **The Motion to postpone passed by a vote of 7-0.**
3. A Motion was made by Balascak and seconded by Greenland to approve the Sewer Allocation (including sending the planning mailer to DEP) for 25A & 25B John Alley. **The Motion passed by a vote of 7-0.**
4. A Motion was made by Pica and seconded by Poot to approve the proposal from Architerra for Professional Services / Landscape Architecture for the TAP project on Station Avenue. There was further discussion regarding the scope of the work, Architerra being a single agent of the project, storm water, and funding of the project. **The Motion passed by a vote of 6-0 (Felch abstained).**
5. A Motion was made by Thrapp and seconded by Poot to approve the Coopersburg 5k for Pulmonary Fibrosis to hang a banner across Main Street. **Resolution 2017-10 passed by a vote of 7-0.**
6. A Motion was made by Thrapp and seconded by Pica to enter into an agreement with PPL to convert the Borough streetlights to LED. There was further discussion regarding the lighting change, costs, lumens, and other towns that have converted. **Resolution 2017-11 passed by a vote of 7-0.**
7. A Motion was made by Thrapp and seconded by Pica to appoint Kat Moyer as the Borough Representative to the Southern Lehigh Public Library Board for a 3 year term commencing July 1, 2017. **The Motion passed by a vote of 7-0.**
8. There was a Council discussion regarding Action Item #8 (Scale Proposal from LoadoMeter). Council discussed the need for scales, the location of enforcement, the percentage of revenue per citation, and bid requirements. A Motion was made by Balascak and seconded by Thrapp to postpone any action until a future meeting. **The Motion to postpone passed by a vote of 7-0.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Council Member Balascak gave the following summary items from the committee meeting:
 - Sewer – Flo-totes will be placed to monitor sewer flow. Swerp has been contacted by Nace to trim laterals on West State Street. This project should have been completed several years ago.
 - Highway – The pothole on West State Street has been fixed. A Motion was made by Balascak and seconded by Poot to have the Solicitor draft an ordinance restricting parking on West State Street from Main Street west to Liberty Street. **The Motion passed by a vote of 7-0.**
 - Water – The waterline replacement on Stopp Lane and North 7th Street has started. The Authority

approved the process of installing a water stop by Fox Tapping. This allows for a shorter time of water shut-off to the residents. The Reservoir Property has had a section of refuse successfully cleaned up by the Public Works Department. Emergency Systems is currently analyzing the Borough's generators and the generator's capacity to fulfill the jobs necessary for emergency power.

- MS4 – Balascak and Thrapp attended a recent State Representative Simmons Town Hall meeting to express the concern of the MS4 permitting. There was further discussion regarding the permitting, the possibility of assessing fees for storm water systems, the Pollution Reduction Plan costs, and other concerns.

2. Public Safety/Governmental Relations

- a. Council President Felch stated that Fire Company had not responded to multiple requests to meet regarding control over a small piece of property next to Borough Hall. The lack of having a meeting has caused the Borough to miss an opportunity for funding from the State for the purpose of building the Town Center Park. This issue negated a significant amount of work on design and legal documents. The Fire Company will still be pursued to meet in the future.

3. Administration and Finance

- a. No additional report.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: Engineer Erdman stated that there was a signed release for Freedom Drive. Therefore, he expects to see a plan submission from Cooper Farms in the near future. Capehart stated that the release document should be recorded at the County. Erdman stated that Oxford Ridge is under an agreement of sale. Felch stated that with the purchase of Oxford Ridge, one developer would have controlling interest in over 10% of the properties in the Borough, and Council should be aware of this fact.
3. Borough Manager: No additional report.

UNFINISHED BUSINESS

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Code Enforcement will remain on the Agenda.

NEW BUSINESS

No New Business.

ADJOURNMENT

Council Member Balascak made a motion to adjourn which was seconded by Felch. The meeting adjourned at 8:16 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President