

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
March 18, 2014

The meeting of the Coopersburg Borough Council was held on Tuesday, March 18th, in Council Chambers at Borough Hall. The meeting was called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

The meeting was opened by reciting the Pledge of Allegiance.

Mayor Hovis performed the swear-in for the newly appointed Council Member Danielle Thrapp.

Roll call was taken by Manager Paashaus. Also present were Mayor Hovis, Council Members Balascak, Lundy, Mack, Pica, Thrapp, Solicitor Gittinger, and Engineer Erdman. Council Member Greenland was absent.

AGENDA

The Agenda was ordered adopted without any changes or objections.

PUBLIC COMMENT

No Public Comment.

CONSENT AGENDA

A Motion was made by Lundy and seconded by Pica to receive the Monthly Financial Statements, receive the Monthly Reports (Council information, Police Report & Vehicle Roster), and approve the Previous Meeting Minutes from February 18, 2014 and March 3, 2014. **Consent Agenda passed by a vote of 6-0.**

ACTION ITEMS

1. A Motion was made by Pica and seconded by Thrapp to authorize the Borough Manager to sign documents for the 2014 CDBG application. **Resolution 2014-3 passed by a vote of 6-0.**
2. A Motion was made by Balascak and seconded by Thrapp to adopt written procedures governing how professional services are chosen for Borough pension plans in order to comply with Act 44 and the Auditor General's recommendation. **Resolution 2014-4 passed by a vote of 6-0.**

SPECIAL REQUEST (THOMAS WILLIAMS)

1. Peter Lehr (Legal representative for Williams) presented a revised plan for the property formerly known as Pinebrook Jr. College. Lehr gave a history including previous zoning hearing board decisions, Council reception, approvals, and sewer allocations. Lehr requested that Council move to support the current development plan of 23 condo units and send a representative to the Zoning Hearing Board. Portner (Architect for Williams) was present and explained the design further. Felch gave his personal support, was supportive of negotiating sewer allocation, and explained that the plan addressed numerous points of concern. There was further discussion regarding the difference in proposals, change in number of units from 20 to 23, minimum density, less need for zoning relief, and reuse of the current structure. Kirk Leister (Representative for Williams) stated that there would be less impervious surface and less ground disturbance in this plan. The discussion continued regarding the concept of amending a plan rather than submitting a new plan, when public comment would be taken, the HOP permits, and the process of submission and review of the new plan. The Final Plan would still need final approval and engineering review. Williams confirmed that the plan was for condo use only and

would be single ownership. A Motion was made by Balascak and seconded by Lundy to send a representative from Council to support the plan for a 23 unit condo development at the Zoning Hearing Board meeting on April 3, 2014. **The Motion passed by a vote of 6-0.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Council Member Balascak reported that the Public Works department moved Flo-Totes to MH210, MH20, MH28, MH293, MH266, and MH291 to monitor high sewer flow during rain events. There was further explanation regarding I&I work in the Borough.
 - b. Council Member Balascak reported that the bids are out for the CDBG project and the oversight for the project will be Keystone Consulting Engineers.
 - c. Council Member Balascak reported that the street sweeper will continue cleaning and recycling the cinders used during the winter.
 - d. Council Member Balascak stated that the Coopersburg Municipal Authority was working on an inter-municipal agreement with Upper Saucon regarding an emergency interconnect for the water system at the southern point of the Borough. This interconnect would allow for water use in an emergency and would serve both the Borough and the future development of Brinley Court in the Township. There are some improvements and valves needed for the project, but the project will save a significant amount of money by taking an entire well offline.
2. Public Safety/Governmental Relations
 - a. Council Member Mack stated that the ISO rating was in Council packets. There was further discussion regarding the Borough's rating, and potential impact to insurance rates.
 - b. Council Member Balascak requested information regarding electronic speed boards for the police department. The department is applying for a grant to purchase 3 boards for future use.
3. Administration and Finance
 - a. Council Member Lundy stated that the Borough Manager would be researching prices on signage for Borough Hall and the future renovated Police Station.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: Solicitor Gittinger Engineer: No additional Report
2. Engineer: Engineer Erdman stated that the bids for the CDBG contracts should be awarded on April 15th, and it is imperative to have a Council quorum at that evening.
3. Borough Manager: Manager Paashaus stated that a meeting was scheduled to review the 2013 audit report. There was further discussion Locust Valley Golf Course and the upcoming Historical Society event.

UNFINISHED BUSINESS

1. Council Member Balascak stated information and options for the future of the Borough compost site. The committee will discuss some further options and costs to continue service. The site will be open extended hours beginning on April 5th.

ADJOURNMENT

Council Member Balacak made a motion to adjourn which was seconded by Felch. The meeting was adjourned at 8:29 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President