

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**June 16, 2015**

The meeting of the Coopersburg Borough Council was held on Tuesday, June 16<sup>th</sup>, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited.

Roll call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Felch, Greenland, Lundy, Mack, Pica, Thrapp, Solicitor Alpert, and Engineer Erdman. Council Member Balascak was absent.

**AGENDA**

**The Agenda was ordered adopted without any changes or objections.**

**PUBLIC COMMENT**

Council President Felch welcomed a boy scout working on a merit badge, and explained that the lights were low for a future agenda presentation. There were no other public comments.

**CONSENT AGENDA**

A Motion was made by Pica and seconded by Lundy to receive the Monthly Financial Statements, receive the Monthly Reports (Council information, Police report, Vehicle roster, Fire report), and approve the Previous Meeting Minutes from May 19, 2015. **Consent Agenda passed by a vote of 6-0.**

**SPECIAL PRESENTATION – Streetscape Plan**

Council President Felch gave an introduction to the Coopersburg Streetscape Presentation. Felch gave a background on the history of the plan, zoning needs, and introduced Ken Mohr as the main presenter. Mohr gave a presentation with details on a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis of the Streetscape Plan for Main Street/Station Avenue, gave a summary of the large “Blue Sky Plan”, introduced the members of the Comprehensive Planning Team, and lead a Q&A session. Council questions included financial concerns, realistic expectations, phasing options, and future steps in the process. Felch stated that it was a large plan, and the next steps will be a formal endorsement or acceptance by Council to initiate the Comprehensive Team to begin focusing on each detail of the project. Mayor Hovis stressed the importance of parking, slowing traffic, crosswalk improvements, and the hope of reducing taxes. Council expressed their appreciation for the Team, the Plan, and the future of the project. The full PowerPoint Presentation will be included in the official record of this meeting.

**ACTION ITEMS**

1. A Motion was made by Greenland and seconded by Pica to approve Resolution 2015-12, approving the Sanitary Sewer Planning Module for Cooper Farm Subdivision (7 Lots). **The Motion passed by a vote of 6-0.**

**REPORTS OF COMMITTEES**

1. Infrastructure
  - a. Septic – No Report.
  - b. Highway – Council Member Greenland stated that Oil and Chipping was completed on multiple streets in the Borough, and the Public Works Department will be starting to rebuild a small section of road leading to Liberty Bell Elementary School.
  - c. Water – No Report

2. Public Safety/Governmental Relations
  - a. Mayor Hovis stated that he has been receiving resident concerns regarding the garbage collection. There are several missed pickups and mistakes by substitute drivers. The Trash Contract is up in February 2016.
  - b. Mayor Hovis stated that residents have voiced their appreciation for the Oil and Chipping work.
  - c. Mayor Hovis requested a restriction to brake retarders (Jake Brakes) throughout the Borough, specifically on route 309. Engineer Erdman stated that PennDot will likely deny a request due to the grade of the road and overall safety concerns. The Manager will research the issue.
3. Administration and Finance
  - a. No additional report.

#### **REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: No additional report.
2. Engineer: Engineer Erdman stated that a pre-construction meeting occurred for the CDBG project, and the contractor will begin work in July.
3. Borough Manager: Manager Paashaus requested direction in regards to acquiring 2 parcels of land on the South-West section of the Borough. The Administration Committee will discuss the feasibility of a park project in that area.

#### **UNFINISHED BUSINESS**

1. Compost site will remain on the Agenda.
2. Municipal Parking will remain on the Agenda. There was a discussion regarding the need for improved parking throughout the Borough, evaluating properties in the center of town, and acquiring land.
3. RFP for Engineering/Zoning/Code Enforcement will remain on the Agenda

#### **NEW BUSINESS**

1. No New Business

#### **ADJOURNMENT**

Council Member Lundy made a motion to adjourn which was seconded by Thrapp. The meeting was adjourned at 7:52 PM.

---

Timothy Paashaus – Borough Manager

---

John Felch, Jr. – Council President