

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**July 21, 2015**

The meeting of the Coopersburg Borough Council was held on Tuesday, July 21<sup>st</sup>, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited.

Roll call was taken by Manager Paashaus. All present were Council Members Balascak, Felch, Greenland, Pica, Thrapp, Solicitor Alpert, and Engineer Erdman. Mayor Hovis and Council Members Lundy, and Mack were absent.

**AGENDA**

**The Agenda was ordered adopted without any changes or objections.**

**PUBLIC COMMENT**

No Public Comment.

**CONSENT AGENDA**

A Motion was made by Thrapp and seconded by Pica to receive the Monthly Financial Statements, receive the Monthly Reports (Council information, Police report, Vehicle roster), and approve the Previous Meeting Minutes from June 16, 2015. **Consent Agenda passed by a vote of 5-0.**

**ACTION ITEMS**

1. A Motion was made by Balascak and seconded by Thrapp to appoint Seth Pellegrini to be the Zoning Hearing Board's Alternate Position. Pellegrini was thanked for his willingness and stated that he has lived in the Borough for over 10 years. **The Motion passed by a vote of 5-0.**
2. Council President Felch introduced the first reading of Ordinance 650 – Requiring rental inspections for all residential rental properties. There was discussion regarding rental properties, unoccupied properties, blighted properties, the fees associated with the ordinance, and the notification process for new land owners. Ordinance 650 will be advertised and presented again at the August Public Meeting.
3. A Motion was made by Greenland and seconded by Thrapp to allow the manager to execute the 5 Year Winter Maintenance Agreement with PennDot. **Resolution 2015-13 passed by a vote of 5-0.**
4. A Motion was made by Balascak and seconded by Thrapp to formally endorse the Borough Streetscape Plan. Felch gave a history and description of the Streetscape Plan. The Plan was introduced to Council at the June meeting by Ken Mohr. William Miracle (State Street) stated his support for the plan as a resident. **Resolution 2015-14 passed by a vote of 5-0.**

**REPORTS OF COMMITTEES**

1. Infrastructure
  - a. Septic – Council Member Balascak stated that US Pipelining had begun work on the sewer lines.
  - b. Water – Council Member Balascak gave a report from the Water Authority. The Authority rejected all bids for their waterline replacement, will pay the management fee on a quarterly basis, will be having the reservoir interior inspected, and will be installing a septic system at the reservoir property on State Road. The 2014 Annual Water report was sent via mail, website, and Facebook.
  - c. Highway – Council Member Balascak stated that work was proceeding on the section of road by Liberty Bell Elementary and will be completed before the school year begins. There was discussion about the crosswalks at Main Street and Station Avenue. The discussion consisted of

general safety concerns, official designation of crosswalks, PennDot requirements, and liability concerns. The Public Works department will refresh the paint and look at signage for these crosswalks in preparation for improvements highlighted in the Streetscape Plan.

2. Public Safety/Governmental Relations
  - a. Council Member Thrapp stated that bids were being reviewed for the Police Station Renovation.
3. Administration and Finance
  - a. No additional report.

#### **REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: Manager Paashaus requested direction in regards to the Wells Fargo Parking Lot project. The project was not built according to the permitted plan. Solicitor Alpert gave a summary of the issues and gave a history of the project. Felch stated that Council may want to strengthen its position with written correspondence from the Solicitor. William Miracle (State Street) commented on the dangerous conditions of the parking lot and stated it was an eyesore to the community. The Manager and Solicitor will work on an official response to Wells Fargo.

#### **UNFINISHED BUSINESS**

1. Compost site will remain on the Agenda.
2. Municipal Parking will remain on the Agenda.
3. RFP for Engineering/Zoning/Code Enforcement will remain on the Agenda

#### **NEW BUSINESS**

1. Council Member Balascak highlighted the Betty Lou's Pantry drop-off in the Borough Hall Lobby. The Food bank is in need of non-perishable items and specifically laundry detergent.

#### **ADJOURNMENT**

Council Member Balascak made a motion to adjourn which was seconded by Felch. The meeting was adjourned at 7:49 PM.

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Timothy Paashaus – Borough Manager

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John Felch, Jr. – Council President