

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**July 19, 2016**

The meeting of the Coopersburg Borough Council was held on Tuesday, July 19<sup>th</sup>, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited, and Council President Felch made mention of Flag Day.

Roll Call was taken by Manager Paashaus. All present were Council Members Felch, Balascak, Greenland, Snyder, Pica, Poot, Thrapp, Engineer Erdman, and Solicitor Alpert. Mayor Hovis was absent.

**AGENDA**

**The Agenda was ordered approved as written without objection.**

**PUBLIC COMMENT**

Matthew Szuchyt, representative for Senator Browne, introduced himself and asked if there were any issues he could bring to the Senator. Balascak requested further clarification regarding pension contributions from the State and questioned the potential negative effects from future legislation having to do with MS4 requirements. Szuchyt stated that he will be in touch with the Manager regarding clarification on pension issues and that the MS4 permits were largely a federal mandate. Szuchyt asked how the Streetscape Plan was proceeding and mentioned RACP legislation.

**CONSENT AGENDA**

A Motion was made by Snyder and seconded by Pica to receive the Monthly Financial Statements, receive the Monthly Reports (Council information, Police report, Vehicle roster, Fire Reports, Zoning Report), and approve the Previous Meeting Minutes from May 17, 2016. **Consent Agenda passed by a vote of 6-0.**

**ACTION ITEMS**

President Felch requested Vice President Balascak to assume the chair for the first two action items.

1. A Motion was made by Felch and seconded by Poot to temporarily restrict traffic on Tilghman Street on July 23, 2016. Felch stated that the neighbors were hosting a block party from 4:00 PM until 6:00 PM for the new residents at Pinebrook Manor and felt it appropriate to restrict traffic during that time. **Resolution 2016-18 passed by a vote of 6-0.**
2. A Motion was made by Felch and seconded by Pica to designate the postal address of The Cooper Mansion to 600 S Main Street (bulk delivery – 600 Tilghman Street). Felch stated that the National Registry of Historic Places recognizes Coopersburg's Historic District and lists The Cooper Mansion as a contributing property with the address 600 S Main Street. Felch stated that the Resolution was detailed for clarification and to place The Cooper Mansion on the registry on its own standing in the future. **Resolution 2016-19 passed by a vote of 6-0.**

President Felch resumed the chair for the remainder of the meeting.

3. A Motion was made by Pica and seconded by Snyder to approve the application for a grant to fund the Rail Trail Expansion and authorize the Manager to sign all documents. **Resolution 2016-20 passed by a vote of 6-0.**
4. There was discussion regarding parking restrictions on Charles Street, east of Route 309. Council

requested the Solicitor to draft an ordinance with the restrictions discussed, and directed the Manager to notify all businesses affected before the ordinance is approved. This was recognized as the First Reading of a proposed ordinance.

### **REPORTS OF COMMITTEES**

1. Infrastructure
  - a. Septic – Council Member Balascak stated that the CDBG work is tentatively scheduled to begin on July 11<sup>th</sup>.
  - b. Highway – Council Member Balascak stated that the W Fairmount Street curbing project was publicly bid, and the results are due on July 6, 2016.
  - c. Water – Council Member Balascak stated that the Water Authority has paid \$40,000 towards it increasing debt with the Borough. There was discussion regarding the potential restructuring of the Water Authority. Balascak stated that a new meter was installed at the Soleco Pool, that the Authority audit was complete, and that the annual water report would be mailed in the next week.
2. Public Safety/Governmental Relations
  - a. No additional report.
3. Administration and Finance
  - a. No additional report.

### **REPORTS OF PROFESSIONAL ADVISORS**

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No additional report.

### **UNFINISHED BUSINESS**

1. Compost site will remain on the Agenda.
2. Municipal Parking will remain on the Agenda.
3. RFP for Engineering/Zoning/Code Enforcement will remain on the Agenda.

### **NEW BUSINESS**

1. No New Business.

### **ADJOURNMENT**

Council Member Poot made a motion to adjourn which was seconded by Felch. The meeting was adjourned at 7:29 PM.

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Timothy Paashaus – Borough Manager

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John Felch, Jr. – Council President