

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
February 19, 2013

The meeting of the Coopersburg Borough Council was held on Tuesday, February 19, 2013, in Council Chambers at Borough Hall. The meeting was called to order by Council President Felch at 7:00 p.m.

Opening Ceremonies consisted of the reflection on the vast responsibilities of a Council Member and the Oath they took to preserve, protect, and defend the Constitution of the United States of America and the Constitution of the State of Pennsylvania.

Roll call was taken by Manager Paashaus. Also present were Mayor Mack, Council Members Minarik, Balascak, Greenland, Lundy, Nalichowski, Solicitor Gittinger, and Engineer Santilli. Council Member Walters was absent.

Motion made by Minarik and seconded by Lundy to adopt the Agenda with an addition to the Administration and Finance Committee Report, **Approved by a vote of 6-0.**

PUBLIC COMMENT

No Public Comment.

EXECUTIVE SESSION

A brief Executive Session was held prior to the meeting at 6:45 PM. The session dealt with a Personnel Issue.

CONSENT AGENDA

Council Member Balascak requested to remove both the Previous Meeting Minutes and the Financial Statements from the Consent Agenda to be dealt with later in the meeting.

ROUTINE REPORTS

Routine reports received: Council Information, Police, Health Inspections (Copies in Official Record).

ACTION ITEMS

1. Motion made by Balascak and seconded by Nalichowski to award the contract to install 12 Cured In Place Saddle Liners on South 9th Street at \$1743.00/EA, totaling \$20,916.00, to SWERP, Inc. **Motion passed by a vote of 6-0.**

REPORTS OF COMMITTEES

1. Administration and Finance
 - a. Motion made by Lundy and seconded by Minarik to provide a bonus for performance to Manager Paashaus in the amount of \$5,000.00. Balascak stated that the bonus was warranted and has been content with the performance to date. **Motion passed by a vote of 6-0.**
2. Infrastructure
 - a. Motion made by Balascak and seconded by Greenland to accept the CDBG Grant for \$175,000.00 for Sanitary Sewer Upgrades with set parameters for engineering. There was

discussion regarding the total expenses of the grant and what the upgrades would be done. The Grant would cover limited lining of the main sewer lines and multiple man-hole repairs. **Motion passed by a vote of 6-0.**

- b. Motion made by Balascak and seconded by Greenland to bid out the engineering not to exceed 15% of grant or \$26,250.00. There was further explanation regarding the bid process and how Council would award the final contracts. **Motion passed by a vote of 6-0.**

Council Member Lundy excused himself and left at 7:25 PM.

- c. Council Member Balascak reported that there is a cabling issue on the traffic signal at Fairmount and Rt 309. The sequence and timing of the turn arrow is an issue and needs correction. There was discussion regarding the problem, how it was uncovered, and a possible solution. Greenland stated that it should be PennDot's responsibility to correct the problem. Motion made by Balascak to have the Borough spend between \$1,200.00 and \$1,800.00 to hire Signal Service to repair the issue and seek reimbursement from PennDot. **The Motion died for lack of a second.** Felch stated that for tonight, this is a Dead Issue.
- d. Council Member Balascak reported on the status of the Authority's Water Meter Program. The Authority has awarded the first bid for commercial meters and the installation will begin in the near future. There was further discussion regarding the residential metering program and how the installations would occur.
- e. Council Member Balascak reported that the Municipal Authority was in receipt of the reconciliation for Fiscal Year 2012. There was a letter addressing this in Mid-Fall that purposely gave the Authority time to prepare for the final bill.

3. Public Safety

- a. Mayor Mack reported that a Dodge Charger was purchased from Upper Macungie Township to replace the Police Cruiser 502. There was further discussion regarding the high mileage and the potential of purchasing an additional cruiser to replace Car 508 which has over ninety thousand miles currently.

4. Government Relations

- a. Council Member Nalichowski reported that MECAB will be meeting and discussing ways to save money on energy.

REPORTS OF PROFESSIONAL ADVISORS

- 1. Solicitor: Nothing to Report
- 2. Engineer: Engineer Santilli reported that the Streetscape Plan on Station Avenue is proceeding.
- 3. Borough Manager: Nothing to Report

CONSENT ITEMS PULLED

- 1. Council Member Balascak requested clarification on the Minutes dated January 15, 2013. Motion made by Balascak and seconded by Nalichowski to accept the Minutes from January 15, 2013 as written. **Motion passed by a vote of 5-0.**
- 2. Council Member Balascak requested further information regarding the pension information. The pension statements included annual information about the fiscal year 2012. There was further discussion regarding the threshold of risk, the funding of the accounts, any safeguards for future

expense, and the definition of a Defined Benefit Plan. The full annual report is available for review in the Office. Both Non-Uniformed and Uniformed Pension Plans are well-funded. Motion made by Minarik and seconded by Greenland to receive all Financial Statements (Balance Sheet, P&L Summary YTD, 2012 Annual Pension Summary). **Motion passed by a vote of 5-0.** There was further discussion regarding the Borough's financial interests and the potential of paying off debt early.

UNFINISHED BUSINESS

3. Rails to Trails - Update in Packets
4. Consolidation of the Compost Site – FYI, meeting with Upper Saucon on February 20, 2013.
5. Ambulance Building – Letter sent for vacating of premises

NEW BUSINESS

1. Council Member Nalichowski reminded all members that Petitions for reelection were able to be signed as of February 19th. There are four (4) Council positions and one (1) Mayor position up for election.

ADJOURNMENT

Council Member Balascak made a motion to adjourn which was seconded by Nalichowski. The meeting was adjourned at 8:15 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President