

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
August 15, 2017

The meeting of the Coopersburg Borough Council was held on Tuesday, August 15th, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

Roll Call was taken by Manager Paashaus. All present were Council Members Felch, Balascak, Greenland, Pica, Snyder, Solicitor Capehart, and Engineer Erdman. Mayor Hovis, Council Members Poot, and Thrapp were absent.

AGENDA

The Agenda was ordered adopted without objection.

PUBLIC COMMENT

Anna Ellenberger, 326 S 9th St, requested information regarding the Oxford Ridge Subdivision. Felch stated that it was a planned development of 26 single-family houses located off of North 2nd Street. The development has been moving forward for approximately 18 years.

Ryan Davis, 132 E Landis St, requested information regarding the status of Apple Alley. Felch stated that paper streets exist in the Borough, and research will need to be done to know if the paper street, known as Apple Alley, was abandoned or vacated. Further information will be provided to the resident by the Engineer.

CONSENT AGENDA

A Motion was made by Snyder and seconded by Pica to receive the Monthly Reports (Financial Statements, Council Information, Police report, Vehicle roster, and Zoning Report), and approve the previous meeting minutes from July 18, 2017. **The Consent Agenda was approved by a vote of 5-0.**

ACTION ITEMS

1. A Motion was made by Pica and seconded by Balascak to approve Resolution 2017-14 granting Final Approval with Conditions to the John Alley Development Plan submitted by Thomas Williams. **The Motion passed by a vote of 5-0.**
2. A Motion was made by Balascak and seconded by Pica to approve Resolution 2017-15 granting Final Approval with Conditions to the Cooper Farms Subdivision. **The Motion passed by a vote of 5-0.**
3. A Motion was made by Balascak and seconded by Snyder to approve the Waiver Requests for the Oxford Ridge Subdivision. **The Motion passed by a vote of 5-0.**
4. A Motion was made by Balascak and seconded by Pica to approve the Pre-Construction Agreement for the Oxford Ridge Subdivision. **The Motion passed by a vote of 5-0.**
5. A Motion was made by Balascak and seconded by Snyder to appoint Michael Baker International as the Engineering Consultant for the Borough TAP project with a contract not to exceed \$119,633.95. Felch gave a summary of the search process, background check, and recommendation from the Comprehensive Planning Team. **The Motion passed by a vote of 5-0.**

PUBLIC HEARING – MS4 / PRP

Council President Felch stated that the Public Hearing for the MS4/PRP information would begin (7:20 PM). This Hearing was legally advertised in the Morning Call as required by the State of Pennsylvania. Erdman stated that DEP issues an NPDES – MS4 permit for municipal storm water. The Borough program started in 2004, and the Borough is renewing their permit this September with the inclusion of the Pollution Reduction Plan (PRP). The Borough must implement controls to reduce sediment in the stream system. The PRP identifies drainage areas and initiates controls to remove 10% of the existing sediment. The plan includes four (4) different Best Management Practices (BMPs). Erdman gave a brief summary of the BMPs and the overall

estimated costs. Katherine Moyer, 513 E Fairview Street, stated that it was a great plan and a good use of tax money. Fred Derby, owner of Coopersburg Construction, stated that the Borough should encourage residents to refrain from blowing their grass clippings into the streets. This would prevent blockage in the Storm Water Basins. There was further discussion regarding the lack of grant funding for MS4 costs, rain gardens, riparian barriers, and the PRP installation costs. A Motion was made by Greenland and seconded by Snyder to approve the Pollution Reduction Plan (PRP) and include it with the Borough's MS4 permit renewal. Balascak stated that the idea was great, that the Borough should work to preserve the streams, but that this is a problem that the state mandated to municipalities without helping with funding. **The Motion passed by a vote of 5-0.**

The Public Hearing ended at 7:35 PM, and Council resumed regular business.

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Septic – No additional report
 - b. Highway – Council Member Balascak reported that the water line on Stopp lane and & 7th Street was complete, and the Public Works Department had started the storm sewer project. The West Fairmount Street curbing is moving forward at \$28 per linear foot, and a notice went to all residents on the road to complete their curbing by the end of September 2017.
 - c. Water – Council Member Balascak stated that the Water Authority was considering creative ways to fund its Capital Improvement costs. The roof over the reservoir and blending at Well #3 will need to be completed in 2018.
2. Public Safety/Governmental Relations
 - a. No additional report.
 - Council Member Balascak requested a health report from the committee.
3. Administration and Finance
 - a. No additional report.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: No additional report.
3. Borough Manager: No addition report.

UNFINISHED BUSINESS

1. Municipal Parking will remain on the Agenda.
2. RFP for Engineering/Code Enforcement will be reviewed by the Admin/Finance Committee for a future meeting.

NEW BUSINESS

Council Member Balascak stated that Ken Mohr gave the Infrastructure Committee a progress report on the Borough's Streetscape Program and pending grant applications.

Council Member Balascak requested information regarding the annual traffic signal inspections. Paashaus stated that the annual inspection had not occurred in 2017 and would check with Signal Service for further details.

ADJOURNMENT

Council Member Balascak made a motion to adjourn which was seconded by Felch. The meeting adjourned at 7:46 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President