

**COOPERSBURG BOROUGH COUNCIL**  
**Regular Meeting Minutes**  
**April 21, 2015**

The meeting of the Coopersburg Borough Council was held on Tuesday, April 21<sup>st</sup>, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

**OPENING CEREMONIES**

The Pledge of Allegiance was recited.

Roll call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Balascak, Felch, Greenland, Lundy, Pica, Thrapp, Solicitor Alpert, and Engineer Erdman. Council Member Mack was absent.

**AGENDA**

Council President Felch stated that the Consent Agenda will be handled one item at a time. **The Agenda was ordered adopted without any changes or objections.**

**PUBLIC COMMENT**

Matthew Szuchyt, representative for Senator Browne's office, introduced himself and stated that the Senator desired an open and participatory relationship with local municipalities. Felch stated that Council was appreciative of his attendance and discussed PennDot, historical concerns, and the future of the Borough.

James Hart, representative for the Coopersburg Fire Company, requested that Council consider a \$1,000.00 contribution to the Fire Company's Carnival instead of contributing to the Tree Lighting event.

**CONSENT AGENDA**

1. Council President Felch directed Council's attention to the previous meeting minutes and specifically Action Item #3. A Motion was made by Thrapp and seconded by Pica to accept the minutes from March 17, 2015. **The Motion passed by a vote of 6-0.**
2. Council President Felch opened a discussion regarding the 2014 Audit Report and financial standing of the Borough. There was further discussion regarding the auditor's "clean" opinion of the financial reporting, the excess revenues generated, flexibility with expenses, and future projects. Manager Paashaus was shown appreciation, and he gave a summary of the outstanding loans and pension information. A Motion was made by Lundy and seconded by Thrapp to receive the Monthly Profit & Loss Summary, Balance Sheet, and accept the 2014 Audit Report. **The Motion passed by a vote of 6-0.**
3. The other routine reports (Council Information, Police Report, Vehicle Report, and Fire Report) were for information only.

**ACTION ITEMS**

1. A Motion was made by Balascak and seconded by Pica to award the CDBG Sanitary Sewer Rehabilitation Contract for Main Line CIPP Lining to US Pipelining for a total project cost of \$100,300.00, contingent upon County approval. **The Contract was awarded by a vote of 6-0.**
2. A Motion was made by Balascak and seconded by Pica to award the CDBG Sanitary Sewer Rehabilitation Contract for Construction Inspection Services to Keystone Consulting Engineers, Inc. at a total contract cost of \$48.00 per hour, not to exceed \$7,200.00. **The Contract was awarded by a vote of 6-0.**

**REPORTS OF COMMITTEES**

1. Infrastructure

- a. Septic – Council Member Balascak reported that the flow meters are being moved methodically around the Borough and the Committee is reviewing the flow data.
- b. Highway – Council Member Balascak reported that Springfield Township’s Manager was in contact with him regarding the bridge replacement on Springfield Street. The bridge will be assembled off-site, installed at a greatly reduced timeframe, and the detour into the Borough will only be for a small amount of time. Balascak reported the compost site activity has been high and that the storm sewer project on Stopp Lane will begin soon. There was further discussion regarding the need for Tilghman Street to be patched and Pinebrook Manor construction inspections.
- c. Water – Council Member Balascak reported that the Authority appointed a new treasurer, that the well located on Station Avenue would need to be capped to EPA’s standards, and the roof on main reservoir was in need of full replacement. The Authority is reorganizing their capital improvement schedule to prioritize the reservoir repairs.

2. Public Safety/Governmental Relations

- a. No additional report.

3. Administration and Finance

- a. No additional report.

**REPORTS OF PROFESSIONAL ADVISORS**

- 1. Solicitor: No additional report.
- 2. Engineer: No additional report.
- 3. Borough Manager: No additional report.

**UNFINISHED BUSINESS**

- 1. Compost site will remain on the Agenda.
- 2. Municipal Parking will remain on the Agenda.

**NEW BUSINESS**

- 1. Council President Felch informed Council that there were two issues needing focus:
  - a. There is a Worker’s Comp Claim that is being argued by attorneys that may lead to actions required to be taken by the Borough. This is an ongoing case and any details will only be discussed in an executive session.
  - b. The Borough should continue to consider contracting services out or bringing services “in-house”. These strategic discussions are healthy and help to give better service or control expenses for the Borough. Some of these decisions may affect employees.
- 2. Council Member Balascak stated that a resident had approached the Infrastructure Committee regarding a property on Spruce Alley that has a building restriction. The resident wishes to remove the restriction and would need a Variance from the Zoning Hearing Board.
- 3. A Motion was made by Thrapp and seconded by Pica to contribute \$1,000.00 to the Fire Department to help with carnival expenses. **The Motion passed by a vote of 6-0.**

**ADJOURNMENT**

Council Member Balascak made a motion to adjourn which was seconded by Felch. The meeting was adjourned at 7:54 PM.

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Timothy Paashaus – Borough Manager

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John Felch, Jr. – Council President