

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
April 19, 2016

The meeting of the Coopersburg Borough Council was held on Tuesday, April 19th, in Council Chambers at Borough Hall and called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

The Pledge of Allegiance was recited.

Council President Felch stated that April 19th was a holiday in Massachusetts known as Patriot's Day. This holiday dates back to the freedoms established by the Revolutionary War, and Council was encouraged to reflect on the historical importance of the day.

Roll call was taken by Manager Paashaus. All present were Mayor Hovis, Council Members Felch, Greenland, Snyder, Pica, Poot, Thrapp, Engineer Erdman, and Solicitor Alpert. Council Member Balascak was absent.

AGENDA

The Agenda was ordered approved as written without objection.

PUBLIC COMMENT

Eileen Peterman, 351 N 5th Street, was present to give a written complaint regarding her neighbor at 422 E Fairmount Street. Peterman is concerned about property maintenance. The Borough Manager will follow-up and report progress to Ms. Peterman.

CONSENT AGENDA

A Motion was made by Pica and seconded by Thrapp to receive the Monthly Financial Statements, receive the Monthly Reports (Council information, Police report, Vehicle roster, Oil & Chip Street List, Zoning Report), and approve the Previous Meeting Minutes from March 15, 2016. **Consent Agenda passed by a vote of 6-0.**

ACTION ITEMS

1. A Motion was made by Greenland and seconded by Pica to award the CDBG Sanitary Sewer Rehabilitation Contract for lateral lining to National Water Main Cleaning Co. for a total cost of \$41,500.00. **The Motion passed by a vote of 6-0.**
2. A Motion was made by Poot and seconded by Greenland award the CDBG Sanitary Sewer Rehabilitation Contract for Construction Inspection Services to Keystone Consulting Engineers, Ins. At a total contract cost of \$4,750.00 (\$47.50 per hour). **The Motion passed by a vote of 6-0.**
3. A Motion was made by Thrapp and seconded by Pica to approve the sale of the Borough's 1990 John Deere 710C Backhoe to Gary Baringer for the total sale price of \$18,000.00. **The Motion passed by a vote of 6-0.**
4. A Motion was made by Pica and seconded by Snyder to approve the purchase of a 2012 John Deere 710K Backhoe from Plasterer for a total cost of \$126,000.00. Manager Paashaus gave a summary of public bid process, review, and municipal lease details. The Borough received quotes from multiple different lenders (QNB, Univest, Lafayette Ambassador Bank, and John Deere Leasing). The lowest quote for a municipal lease was Lafayette Ambassador Bank. The Borough will lease \$60,000.00 over 4 years, pay \$48,000.00 from the equipment balance in the Liquid Fuels account, and use \$18,000.00 from the sale of the 1990 710C to purchase the Backhoe from Plasterer. **The Motion passed by a vote of 6-0.**

5. A Motion was made by Thrapp and seconded by Snyder to approve and establish the Coopersburg Farmers' Market. There was a brief discussion regarding the difference between the new market and any other existing markets in the area. Felch stated that it was a self-governed, producer-only, local market in the center of town bringing increased foot traffic to Main Street. **Resolution 2016-9 passed by a vote of 6-0.**
6. A Motion was made by Snyder and seconded by Pica to approve temporary traffic restrictions on East State Street during the hours of the Coopersburg Farmers' Market (Sundays from 11:00 AM to 2:00 PM). **Resolution 2016-10 passed by a vote of 6-0.**
7. A Motion was made by Snyder and seconded by Thrapp to appoint the Manager as the Chief Administrative Officer of the Police and Non-Uniformed Pension Plans. **Resolution 2016-11 passed by a vote of 6-0.**
8. A Motion was made by Poot and seconded by Greenland to designate the Manager as the signer for the CDBG Application. **Resolution 2016-12 passed by a vote of 6-0.**

REPORTS OF COMMITTEES

1. Infrastructure – Felch stated that Council Member Balascak was absent due to the death of a family member.
 - a. Septic – No additional report.
 - b. Highway – Council Member Greenland read the list of Oil & Chip streets for the record. They are as follows: Carriage drive, Cherry Street (Bridge east to Rt 309), E State Street (Main Street to Rt 309), E State Street (Rt 309 to N 2nd St), Fairmount Street (Rt 309 to Borough line), John Alley, Spruce Alley (Rt 309 to N 4th St), and Thomas Street (Rt 309 to S 4th St). Manager Paashaus stated that the Borough is waiting on 5 of 23 letters to be returned giving permission to use the Borough contractor to complete the curbing project on West Fairmount Street. The project should be completed in early summer and will allow for the road to be reconstructed in 2017. Paashaus stated that Penn-Dot is planning to start the Station Avenue Bridge project in the summer of 2016.
 - c. Water – Manager Paashaus stated that the Water Authority voted to increase the water rates by 20% at their April meeting. This rate change will be effective for the July billing (2nd Quarter reading). There was further discussion regarding the potential consolidation of the Water Authority. Solicitor Capehart is working on an action plan to start the process.
2. Public Safety/Governmental Relations
 - a. Mayor Hovis stated that the police are doing well and are completely moved into the new station. Hovis stated that the Police chief was concerned about having an open house for the new station and would allow public areas to be open for viewing at the Coopersburg Farmers' Market grand opening. Rehrig, representative for the Fire Company, stated that he is working with the Manager to write a resolution closing 2 streets during the Carnival. The Carnival is scheduled for July 19th through the 23rd, and will be located at the Fire Company in the center of town. There was further discussion regarding the review of a plan to have all fire hydrants equipped with an adapter that would be universally used by any fire company in the area.
3. Administration and Finance
 - a. No additional report.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report.
2. Engineer: Engineer Erdman gave clarification on the Zoning Report.
3. Borough Manager: No additional report.

UNFINISHED BUSINESS

1. Compost site will remain on the Agenda.
2. Municipal Parking will remain on the Agenda.
3. RFP for Engineering/Zoning/Code Enforcement will remain on the Agenda.

NEW BUSINESS

No New Business.

ADJOURNMENT

Council Member Pica made a motion to adjourn which was seconded by Felch. The meeting was adjourned at 7:38 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President