

COOPERSBURG BOROUGH COUNCIL
Regular Meeting Minutes
April 16, 2013

The meeting of the Coopersburg Borough Council was held on Tuesday, April 16th, in Council Chambers at Borough Hall. The meeting was called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

Opening Ceremonies consisted of Council Members standing for a moment of silence and reflection on the Boston Marathon Bombings earlier in the week. The flag is a half-staff until April 20th, 2013.

Council President Felch continued with a three minute YouTube video regarding Pinebrook Jr. College (Sacred Heart). The video was produced by Decay is Headed Your Way and there was discussion about the author's name being appropriate for the dilapidated buildings and how to pursue a potential solution. The discussion was stopped due to it not being an agenda item.

Roll call was taken by Manager Paashaus. Also present were Council Members Minarik, Balascak, Greenland, Lundy, Nalichowski, Solicitor Gittinger, Engineer Santilli, and Jr. Council Member Hewins. Mayor Mack and Council Member Walters were absent.

AGENDA

Proposed Agenda with an addition of Resolution 2013-4 and change of values in Action Item "I", accepted by unanimous consent.

PUBLIC COMMENT

Steve Walters introduced himself and stated that he is running for County Commissioner.

CONSENT AGENDA

Receive Monthly Financial Statements, 2012 Audit Report, and approve the Previous Meeting Minutes from March 19, 2013 and April 1, 2013. **Consent Agenda passed by a vote of 6-0.**

ROUTINE REPORTS

Routine reports received: Council Information, Police, Police Vehicle Roster, Health Inspection, Fire, and Property Maintenance (Copies in Official Record).

ACTION ITEMS

- a. Motion made by Balascak and seconded by Nalichowski to make a payment to Upper Saucon Township for its Sewer Treatment Plant operating costs in the 2011/2012 Sewer-Billing Year at a total of \$81,471.99. **Motion passed by a vote of 6-0.**
- b. Motion made by Minarik and seconded by Balascak to make a payment to Upper Saucon Township for its Sewer Treatment Plant capital costs in the 2011/2012 Sewer-Billing Year at a total of \$11,558.43. **Motion passed by a vote of 6-0.**
- c. Motion made by Minarik and seconded by Greenland to approve Resolution 2013-1 allowing The Coopersburg Fire Company to hang a banner advertising their Annual Carnival. Felch stated that the Borough needs to enforce the resolution's stated timeframe as it is approved. The Borough will no longer be tolerant. **Motion passed by a vote of 6-0.**
- d. Motion made by Nalichowski and seconded by Minarik to approve Resolution 2013-2 to have Temporary Traffic Restrictions on Station Avenue, Carpenter Alley, and E State Street during

- The Coopersburg Fire Company's Carnival. **Motion passed by a vote of 6-0.**
- e. Motion made by Nalichowski and seconded by Lundy to approve Resolution 2013-3 to have Temporary Traffic Restrictions on Multiple Borough Streets during the Coopersburg 5K Run. **Motion passed by a vote of 6-0.**
 - f. Motion made by Balascak and seconded by Nalichowski to award the 2013 CDBG Sanitary Sewer System Rehabilitation Project Contract "A" – Main Line CIPP Lining to Mr. Rehab, Inc. at a cost of \$27,948.05. **Motion passed by a vote of 6-0.**
 - g. Motion made by Balascak and seconded by Nalichowski to award the 2013 CDBG Sanitary Sewer System Rehabilitation Project Contract "B" – Service Lateral CIPP Lining to SWERP, Inc. at a cost of \$24720.00. There was a lower bidder who had submitted an incomplete bid and therefore was disqualified. The bid lacked paperwork regarding Minority and Women Business Enterprises. The Council and County both affirmed the bid from National Water Main Cleaning Company as an incomplete submission. **Motion passed by a vote of 6-0.**
 - h. Motion made by Balascak and seconded by Minarik to award the 2013 CDBG Sanitary Sewer Rehabilitation Project Contract "C" – Manhole Rehabilitation to SWERP, Inc. at a cost of \$19,476.00. **Motion passed by a vote of 6-0.**
 - i. Motion made by Balascak and seconded by Greenland to award the 2013 CDBG Sanitary Sewer System Rehabilitation Project Contract for Inspection Services to ARRO Engineering and Environmental Services at a cost of \$55.00 per hour and a total project cost of \$8,800.00. **Motion passed by a vote of 6-0.**
 - j. Motion made by Balascak and seconded by Lundy to approve Resolution 2013-4 Authorizing Timothy Paashaas, Borough Manager, to sign and apply for the 2013 CDBG funds. **Motion passed by a vote of 5-0, with Greenland abstaining.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Septic – Council Member Balascak reported that CDBG action items covered the Septic topic.
 - b. Water – Council Member Balascak reported that after significant research and discussion the Coopersburg Municipal Authority would no longer be requiring the backflow prevention devices on its upcoming meter program. This lowers the total cost to residents by \$200.00. There was further discussion regarding the CMA's metering program. County Commissioner hopeful Steve Walters entered the discussion and needed to be corrected and halted due to being off agenda topic. The debate was stopped.
2. Public Safety
 - a. Manager Paashaas updated Council regarding the purchase of 2013 Police Cruiser and potential future proposals for the Borough's Ambulance Building.
3. Government Relations
 - a. Council Member Minarik requested the original complaint dates for the two non-compliant properties listed on the Property Maintenance Report.
 - b. Council Member Nalichowski reported that MECAB will be next Wednesday, April 24th and will have a special guest from Hess Energy.
 - c. Motion made by Nalichowski requesting \$800.00 for expenses for his attendance at the upcoming 2013 PSAB Conference in Hershey. **The Motion died for lack of a second.**
4. Administration and Finance
 - a. Council President Felch stated that the formal 2012 Financial Audit from Loch, Elsenbaumer,

Newton, & Co. was included in the Council Packets. A lot of progress has been made since 2012.

REPORTS OF PROFESSIONAL ADVISORS

1. Jr. Council: Nothing to Report
2. Solicitor: Solicitor Gittinger reported that Council will have a brief Executive Session before Adjournment and that he is closely watching the Court Dockets for further progress on the Pinebrook Property. There has been no change to report.
3. Engineer: Nothing to Report
4. Borough Manager: Nothing to Report

UNFINISHED BUSINESS

1. Rails to Trails – Remains on Agenda. Manager Paashaus stated that there are two vacancies on the Rail Trail Committee. The Borough currently needs to fill these vacancies to have representation. There was further discussion regarding the future of the Saucon Rail Trail after Upper Saucon Township completes its section, the Borough's commitment to liability, and possible future budget needs.
2. Consolidation of the Compost Site – Remains on Agenda
3. Ambulance Building – Remains on Agenda
4. The Traffic Signal Issue at Fairmount and Rt 309 has again been denied by Penn-Dot. This issue will be discussed at the next Infrastructure Committee Workshop Meeting.

NEW BUSINESS

No New Business

EXECUTIVE SESSION

A brief executive session was called at 8:03 PM regarding a Tax Assessment Appeal.

REGULAR BUSINESS

Council resumed its normal meeting business at 8:16 PM. A Motion was made by Minarik and seconded by Lundy to concur with the negotiating strategy of the Southern Lehigh School District and School Board regarding the tax assessment negotiations for the property located at 335 E State Street and owned by Coopersburg II Associates. **Motion passed by a vote of 6-0.**

ADJOURNMENT

Council Member Balascak made a motion to adjourn which was seconded by Lundy. The meeting was adjourned at 8:18 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President