

COOPERSBURG BOROUGH COUNCIL

Regular Meeting Minutes

April 15, 2014

The meeting of the Coopersburg Borough Council was held on Tuesday, April 15th, in Council Chambers at Borough Hall. The meeting was called to order by Council President Felch at 7:00 p.m.

OPENING CEREMONIES

The meeting was opened by reciting the Pledge of Allegiance. Felch lead a time of reflection regarding the Boston Marathon, Patriots Day, and recognized the uniformed employees, first responders, and fire department.

Roll call was taken by Manager Paashaus. Also present were Mayor Hovis, Council Members Balascak, Greenland, Lundy, Mack, Pica, Thrapp, Solicitor Gittinger, and Engineer Erdman.

AGENDA

The Agenda was ordered adopted without any changes or objections.

PUBLIC COMMENT

No Public Comment.

CONSENT AGENDA

A Motion was made by Lundy and seconded by Thrapp to receive the Monthly Financial Statements, receive the 2013 Audit Report, receive the Monthly Reports (Council information, Vehicle Roster), and approve the Previous Meeting Minutes from March 18, 2014 and April 7, 2014. **Consent Agenda passed by a vote of 7-0.**

ACTION ITEMS

1. A Motion was made by Pica and seconded by Balascak to temporarily restrict traffic on multiple Borough roads for the Annual Coopersburg 5k Run on May 24, 2014. **Resolution 2014-5 passed by a vote of 7-0.**
2. A Motion was made by Mack and seconded by Thrapp to allow a banner to advertise the Community Outreach Benefit. Felch explained the history of banner requests and the process. **Resolution 2014-6 passed by a vote of 7-0.**
3. A Motion was made by Mack and seconded by Pica to allow a banner to advertise Coopersburg Community Day. **Resolution 2014-7 passed by a vote of 7-0.**
4. A Motion was made by Mack and seconded by Thrapp to allow a banner to advertise the Coopersburg Halloween Parade. **Resolution 2014-8 passed by a vote of 7-0.**
5. A Motion was made by Pica and seconded by Thrapp to make a payment to Upper Saucon Township for the Sewer Treatment Plant operating costs for the 2012/2013 Sewer-Billing Year at a total of \$185,842.33. There was further discussion regarding the percentage of operating cost, repairs, flow calculations, budget concerns, and procedures. **The Motion passed by a vote of 7-0.**
6. A Motion was made by Balascak and seconded by Lundy to make a payment to Upper Saucon Township for the Sewer Treatment Plant capital costs for the 2012/2013 Sewer-Billing Year at a total of \$11,390.61. Council requested detailed information regarding the previous years and calculations for future payments. The Manager will provide this information for future information. **The Motion passed by a vote of 7-0.**
7. A Motion was made by Lundy and seconded by Mack to send a letter to Penn-Dot recognizing the Coopersburg Fire Department's 110th anniversary fireman's parade to be held on June 14, 2014. **The Motion passed by a vote of 7-0.**

REPORTS OF COMMITTEES

1. Infrastructure
 - a. Council Member Balascak reported that the CDBG contracts were awarded.
 - b. Council Member Balascak reported there were approximately 25 meters left to be installed, and the Municipal Authority was pursuing a grant for \$150,000 to replace old water lines in the Borough. The grant is a matching grant and would replace a significant amount of piping. There was further discussion regarding the total number of wells in the Borough and their statuses.
 - c. Council Member Balascak reported that the street sweeper was actively cleaning streets and the recycling center was operational.
2. Public Safety/Governmental Relations
 - a. Council Member Mack stated that the Borough made two gaming grant applications to the County. One was for mobile speed-boards and in-car computers. The other was for renovation costs. Mack stated that the committee met to discuss the future negotiations of the Police Contract. The current contract expires at the end of 2014. The committee will meet with representatives of the Police department to begin negotiations.
3. Administration and Finance
 - a. Council President Felch stated that the Borough had a “clean” audit from 2013.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: Solicitor Gittinger Engineer: No additional Report
2. Engineer: Engineer Erdman stated that the contracts for the CDBG work are being executed and the MS4 permit is being updated.
3. Borough Manager: Manager Paashaus stated that the County had approved the contracts for CDBG and gave an explanation of what the MS4 permit covers. There was further discussion regarding estimates for the design and installation of signage on Borough hall and the future Police Station. The signage, new banners, and painting of fire hydrants will help identify the Borough and set it apart from the neighboring communities. There was discussion regarding a seasonal, part-time employee for the summer. Council was in favor of hiring and stated that the Borough was not limited to one seasonal employee.

There was further discussion regarding information in the packet, mosquito info, fire parade, and the Volunteer Fireman’s Relief Association’s Audit. Felch gave an update on the future steps for Pinebrook’s development.

UNFINISHED BUSINESS

1. Compost site will remain on the Agenda.

ADJOURNMENT

Council Member Balascak made a motion to adjourn which was seconded by Lundy. The meeting was adjourned at 7:55 PM.

Timothy Paashaus – Borough Manager

John Felch, Jr. – Council President